



DIAA Winter Sports Tournament Manual 2018-2019

TO: Member School Administrators and Athletic Directors; Basketball, Swimming and Diving, and Indoor Track, Wrestling Coaches and Officials; and Members of the Media

Colleagues:

The 2018-2019 Winter Sports State Tournament Manual is intended to provide you with detailed information concerning the organization and administration of the DIAA Winter Sports State Championships.

A thorough review of the general information pertinent to all of the tournaments and the specific information for each sport should familiarize you with these events.

The regulations and procedures contained in this manual are applicable only to the 2018-2019 Winter State Tournaments and are not intended to govern subsequent championships or to be binding on future committees.

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The Committees sincerely hope that each of the 2018-2019 Winter State Championships will be a tremendous success in all respects.

Please consult the DIAA website for updated information.

Thank you,
Girls' Basketball Committee
Boys' Basketball Committee
Swimming and Diving Committee
Indoor Track Committee
Wrestling Committee

This version last edited 2/19/19

Cardinal Athletic Principles

In order to be of maximum effectiveness, the athletic program will:

1. Be closely coordinated with the general instructional program and properly articulated with other departments of the school.
2. Be sure that the number of students accommodated and the educational aims achieved justify the use of tax funds for its support and also justify use of other sources of income, provided the time and attention which is given to the collection of such funds is not such as to interfere with the efficiency of the athletic program or of any other department of the school.
3. Be based on the spirit of non-professionalism so that participation is regarded as a privilege to be won by training and proficiency and to be valued highly enough to eliminate any need for excessive use of adulatory demonstrations or of expensive prizes or awards.
4. Confine the school athletic activity to events which are sponsored and supervised by the proper school authorities so that exploitation or improper use of prestige built up by the school teams or members of such teams may be avoided.
5. Be planned so as to result in opportunity for many individuals to explore a wide variety of sports and in reasonable season limits for each sport.
6. Be controlled so as to avoid elements of professionalism and commercialism which tend to grow up in connection with widely publicized “bowl” contests, barnstorming trips and interstate or intersectional contests which require excessive travel expense or loss of school time or which are bracketed with educational travel claims in an attempt to justify privileges for a few at the expense of decreased opportunity for many.
7. Be kept free from the type of contests which involve a gathering of so-called “all-stars” from different schools to participate in contests which may be used as a gathering place for representatives of certain colleges or professional organizations who are interested in soliciting athletic talent.
8. Include training in conduct and game ethics to reach all non-participating students and community followers of the school teams in order to insure a proper understanding and appreciation of the sports skills and of the need for adherence to principles of fair play and right prejudices.
9. Encourage a balanced program of intramural activity in grades below the ninth to make it unnecessary to sponsor contests of a championship nature in these grades.
10. Engender respect for the local, state, and national rules and policies under which the school program is conducted.

*As set forth in the handbook of the
National Federation of State High School Associations*



General Information

The following items are applicable to each of the 2018-19 Winter Sport State Tournaments. Items specific to the organization and administration of the Girls' and Boys' Basketball, Swimming and Diving, Indoor Track, and Wrestling State Championships are located in separate sections of this manual.

Item 1. Authorization

- A. The Delaware Interscholastic Athletic Association authorized state tournament competition in boys' basketball (May 19, 1966) and girls' basketball (November 16, 1972) by voting for approval on the dates indicated.

Item 2. Management

- A. The tournaments will be managed by special committees appointed by the DIAA Chairperson and the Executive Director.
- B. The committees are authorized to resolve any situation not covered by the regulations in the General Information or specific information sections of this manual.
- C. Changes in tournament format or the criteria and procedures for selecting and seeding the participating teams/individuals are subject to the approval of the DIAA Board of Directors.

Item 3. Sponsorship

- A. DIAA will organize, conduct, and underwrite the costs of the tournaments and will receive all proceeds.
- B. All expenditures must be approved by the DIAA Executive Director.
 - 1. No vouchers will be approved unless an itemized statement of cost accompanies the request for payment.
 - a. Vouchers will not be processed until unsold tickets have been returned to the DIAA Office and the required deposit of ticket and program sales proceeds has been verified.
 - 2. No vouchers received after the end of the fiscal year (June 30, 2018) will be paid.

Item 4. Eligibility

- A. Eligibility rules as stipulated in the current version of the DIAA Official Handbook will be strictly enforced.

Item 5. Contest Rules

- A. DIAA is affiliated with the National Federation of State High School Associations. The playing rules promulgated by the NFHS for field hockey, soccer, football, girls' volleyball and cross country, except as modified by the DIAA Board of Directors, will be in effect for all tournament contests.

Item 6. Classification (Division I and II)

- A. The Dual Team Wrestling Tournament crowns Division I and Division II Champions. DIAA classifies all schools in Division I that have a DOE certified enrollment count of grades 9 through 12 equal to or greater than the school with the smallest enrollment in either the Blue Hen Conference Flight A or the Henlopen Conference North Division. That number for the 2018-2019 and 2018-2019 school years is 1119. This count consists of all students who, if eligible, would participate at that school, including special needs students. Single gender schools have their total enrollment doubled to determine their final enrollment number. All other schools are classified as Division II.

The Division I schools for the 2018-2019 school year are as follows:

Appoquinimink	Cape Henlopen	Caesar Rodney	Charter School of Wilmington
Concord	Delcastle	Dover	Hodgson
Middletown	Newark	Padua (girls)	Polytech
Salesianum (boys)	Smyrna	St. George's	Sussex Central
Sussex Tech	William Penn		

Item 7. Sportsmanship and Spectator Conduct

- A. Member schools are required to conduct all of their athletic affairs in a spirit of good sportsmanship.
- B. The administrators, athletic directors, and coaches of the participating schools are expected to: actively promote good sportsmanship and appropriate crowd behavior, stress the importance of demonstrating respect for the contest officials and

the opposing team, and emphasize the need for proper conduct by spectators at all venues. School administrators are expected to be proactive in preventing unsportsmanlike behavior and to deal with it promptly and decisively if it occurs at the contest.

- C. The coaches and athletes of the participating schools are expected to observe the highest standards of sportsmanship and ethical behavior.
- D. Spectator Guidelines and Conduct:
 - 1. Drones, banners, flags, and signs are prohibited at all tournament contests. Any decoration that does not block spectator, press or team sightlines may be used if approved by the Committee/Executive Director in advance.
 - 2. Streamers, confetti, and other paper debris are discouraged.
 - 3. Sirens, horns, bells, buzzers, whistles or any other artificial or mechanical noise-making devices are strictly forbidden at all **indoor** events. Balloons are also prohibited at all indoor events.
 - 4. The use of any noise making device that simulates game controls devices (whistles, air horns etc.) is strictly forbidden at **all** contests.
 - 5. All cheers should stress the spirit of good sportsmanship. Use only positive cheers that encourage your team. Profane, derogatory or obscene chants and taunting will not be tolerated
 - 6. Behavior such as fans reading newspapers or turning their backs during player introductions, spectators yelling and waving their arms to distract an opponent, booing or heckling the contest officials, and being disrespectful to the opposing cheerleaders is unsportsmanlike behavior and is discouraged.
 - 7. Face paint is permitted, but body paint is not. A shirt, top, etc. must be worn at all times.
 - 8. Spectators must remain in the assigned seating section. Spectators are not permitted on the playing surface at any time.

Item 8. Soliciting, Promotional Activities, and Merchandising

- A. Soliciting and promotional activities; e.g., public address announcements, signs, banners, display or sign-up tables, and the distribution of printed materials are prohibited at all tournament playing sites without the consent of the Executive Director.
- B. Only vendors authorized by the Executive Director will be permitted to sell merchandise at tournament playing sites.

Item 9. Raffles and 50/50 Drawings

- A. Raffles, 50/50 drawings, and other games of chance are prohibited at all tournament playing sites without the consent of the Executive Director.

Item 10. Bench and Sideline Personnel

- A. DIAA requires that all school personnel on the sidelines or in the team bench area be in the sixth grade or older and approved as members of the official team party. This includes anyone acting as a ball-runner or team manager. Certain sports require sideline personnel or volunteers to be of high school age. See specific sport sections for details.

Item 11. Media Policy for State Tournament Events

- A. Media Email List: Media personnel wishing to receive press releases and information regarding DIAA events must submit their name, media outlet, phone number and email address to DIAA Executive Director Thomas Neubauer at thomas.neubauer@doe.k12.de.us
- B. Tournament Media Credentials
 - 1. Media personnel wishing to cover DIAA events must request working credentials from the DIAA Office. DIAA credentials are only valid for DIAA State Tournament Events. Individual member schools are responsible for issuing credentials for regular season events.
 - 2. DIAA will provide credentials to representatives of an accredited media organization recognized by DIAA for the sole purpose of providing access to cover a DIAA Tournament Event. Because of demand, credentials will be issued on a priority system. Facility size is a determining factor. All requests may not be honored. To request credentials, complete the form on the DIAA website (<https://www.doe.k12.de.us/Page/3401>).
 - 3. DIAA credentialing is for use solely in connection to news and editorial coverage of the event. Any non-editorial, commercial or other unauthorized use of any transmission, picture, film, videotape, audiotape, writing, drawing or other depiction of any game, game action, game information, player interview or other stadium activity, and any non-editorial or commercial use of the DIAA mark or logo is prohibited without prior specific approval of the DIAA Executive Director.
 - 4. The DIAA may deny or revoke credentials for noncompliance with DIAA policies; and for conduct for which there are reasonable grounds to believe violate state or federal law, or constitute a breach of professional ethics.
- C. Broadcasting/Photographing
 - 1. DIAA retains exclusive rights to the permission to broadcast and photograph all tournament games and no party may do so without the consent of the DIAA Executive Director. The DIAA must be contacted, in writing or by e-mail, for

permission to cablecast, telecast, web cast (video stream) live or on a delayed basis, or photograph a State Tournament Event or any part of a State Tournament Event.

2. Broadcast agreements are available upon request and will be awarded to those companies that meet DIAA State Tournament broadcast criteria. Questions or concerns can be directed to the DIAA Executive Director Thomas Neubauer at 302-857-3365.
 3. All broadcasting/photography must be in accordance with current NFHS Rules for that sport. All access to the field, course, and court area for the purposes of videotaping or photography will be conducted according to the current NFHS rules for that sport. Persons photographing or videotaping a State Tournament Event, and stations cable casting, telecasting, or web casting (video streaming) a State Tournament Event must remain in the areas that have been designated for spectators, sports photographers, schools, cable/television stations, or Internet video broadcasters. If that area is not known to them, they must seek out a DIAA Tournament Committee member to be shown the designated area.
 4. Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not stand on any unsafe or potentially hazardous physical object or facility.
 5. Persons cable casting, telecasting, photographing, videotaping, or web casting (video streaming) a State Tournament Event shall not interfere with the visibility and comfort of spectators, shall not present a safety hazard to spectators, and shall not disrupt, disturb, or interfere with the competition or with an individual competitor
- D. Photograph Reproduction
1. Credentialed media personnel may not sell photos and/or video from state tournaments, except by bona fide newspaper offices (or the official website of the newspapers).
 2. Spectators are permitted to photograph and/or video contests for personal use only. No image of any contest may be reproduced without the written consent of the student-athlete being photographed. Photographs and/or videos taken by spectators may not be sold.
 3. School personnel may photograph and/or video contests for school use only in publications such as yearbooks, school websites, school newsletters, etc. provided they have received permission from the DIAA Executive Director.
 4. Freelance photographers who are not affiliated with a bona fide media outlet will not be credentialed for state tournament contests.
 5. All other photography of DIAA tournament games is strictly for the purpose of news and editorial coverage of the event. No other photographs or any other visual material taken at a DIAA event may be sold without express written consent of the DIAA.
- E. Media Entrance: Members of the media must display current DIAA Media credentials to gain access to all State Tournament Events. Bags and equipment may be inspected for security purposes.
- F. Press Area: A designated press area will be made available for members of the media to view and report on State Tournament Events when available or possible. Members of the media should contact the site coordinator prior to an event for access to phone lines, Ethernet or wireless access. The DIAA will do its best to provide this when available.

Item 12. Video by Spectators

- A. Spectator are permitted to video contest for personal use only. The reproduction, distribution and sale of spectator video is prohibited without the consent of the Executive Director
- B. Videos may be used in accordance with current NFHS Rules for that sport.
- C. Spectators will be allowed to video a game in their seat provided they use hand held camcorders and do not block the view of other spectators or interfere with the game. Tripods are only permitted in the top row of the bleachers.
- D. Neither DIAA nor the host site will be liable for theft or damage to spectator videotaping equipment or injury due to the use of such equipment.
- E. The host site is not obligated to provide power for spectator videotaping equipment.

Item 13. Prohibiting the Use of Drones (Unmanned Aircraft Systems or UAS's)

- A. Unless granted special permission by the DIAA Executive Director, the use of drones (UAS), for any purpose, is not permitted at any DIAA State Tournament Event. This prohibition applies to all fields of play, courts, arena, mats, gym floor or pool, and covers a ban on the entire facility being used as part of the DIAA event, including the spectator stands and parking areas.

Item 14. Transportation Reimbursement, Parking and Spectator Buses

- A. Each participating school may be reimbursed at a rate of 75¢ per mile for one bus. Reimbursements will be made only for actual mileage traveled; no reimbursement will be made for band and spectator buses or for team meals and lodging. The school must submit a voucher to DIAA to be reimbursed for transportation. DIAA will not process any vouchers DIAA receives after the end of the fiscal year (June 30, 2019).

- B. Whenever practical, participating schools should transport their spectators to the tournament by bus. This practice will reduce the amount of traffic in the vicinity of the playing site and alleviate parking problems.

Item 15. Comments and Recommendations

- A. The committees are genuinely interested in the comments and/or recommendations of member schools concerning all aspects of the tournaments. Please submit any comments and/or suggestions in writing to the appropriate committee chairperson.

GIRLS' BASKETBALL TOURNAMENT

Committee Members

Ruth Lajoie, Chair	Chairperson Red Clay Consolidated School District (retired)
Colleen Kelley	Middletown High School
Kelly Callahan	IAABO Board 11 Official
Jerry Kobasa	Seaford High School
Kristin Caldwell	Caravel Academy
Lindsay Brown	Padua Academy
Rick Shea	Brandywine High School
Laura Leone	Hodgson Vo-Tech High School (retired)
Josette McCullough	Appoquinimink School District
James Wearden	Public Member
Eileen Voltz	Charter School of Wilmington
Michelle Whalen	Public Member
Suzanne Street	Appoquinimink School District
Stephanie Tolson-Scott	Public Member
Tim Slavin	IAABO Board 129 Official
Thomas E. Neubauer	Ex-Officio, Executive Director, DIAA
Dr. Bradley Layfield	Ex-Officio, Chairperson, DIAA

Item 1. Tournament Field

- A. The tournament field will be comprised of the following twenty-four (24) teams: the qualifying Conference/Flight/Division Champions from Blue Hen Flight A, Blue Hen Flight B, Henlopen North, Henlopen South, the Diamond State Conference and the Independent Conference, and eighteen (18) at-large teams or more if needed to fill out the 24 team bracket.
- B. Eligible Teams
 1. All teams must meet the criteria established by DIAA Regulation 1006.2.4 to be eligible for tournament consideration.
 2. A team must play a minimum of eighteen (18) regular season games at the varsity level in order to be considered for the tournament. Only those opponents who have played a minimum of fifteen (15) games at the varsity level will be included in a teams win loss percentage record and team index.
 3. Teams may not schedule an opponent three (3) times during the regular season. EXCEPTION: If a team is in a four or more team tournament and the progression bracket causes the team to play an opponent for a third time.
 4. All teams' schedules are locked in as of January 1, 2019. If a team has 18 games scheduled as of January 1, 2019, the team index and team percentage will be determined by 18 games.
- C. Conference/Flight/Division Champions' automatic berths will be determined by the following qualifying criteria:
 1. The Conference/Flight/Division must consist of five participating schools to receive an automatic berth. If a Conference/Flight/Division has fewer than five participating teams, the teams are still eligible for at-large berths.
 2. The champion must possess a .500 winning percentage record or better.
 3. The champion must be in the top 50% of all eligible teams in the state tournament field.
 4. The Conference must determine their Champion before the eligible game deadline, February 21, 2019. If the conference does not have an established method for determining its representative, the Committee will use the point index as the determining factor. If two or more teams will qualify for the tournament based on index, but are tied, the Committee will break the tie using the seeding criteria found in Item 2.C.
- D. The at-large teams will be selected according to the tournament point index system described in Item 2.B.

Item 2. Tournament Index System and Seeding

- A. Team Report
 1. It is the school's responsibility to verify that all results listed on their team's website4sports page is correct. This must be done by Friday, February 22, 2019 before the committee meeting (9 am).
 2. It is each school's responsibility to send all out-of-state opponent's records and contact information to the committee or DIAA by February 20, 2019.
 3. Teams that choose not to participate in the tournament must notify Ruth LaJoie by Monday, February 18, 2019.
- B. Index Calculations: The following point index system will be used to select the at-large teams and to seed the tournament.
 1. Two (2) points for each win during the regular season.
 2. One (1) bonus point for playing a team whose final regular season record is .501 or above regardless of which team won.
 3. One (1) additional bonus point for playing a team whose final regular season record is .701 or above regardless of which team won.
 4. Index is determined by dividing the total number of points earned by the number of regular season games played.
- C. Tiebreakers: The criteria listed below will be used to break any index ties for seeding. If more than two teams are tied, as

many teams as possible will be eliminated at each step. As soon as a team/teams are eliminated, the process must begin again at step 1.

1. Head-to-head competition during the regular season. If three or more teams are tied, they must all have played each other.
2. Win-loss percentage against common opponents,
3. Win-loss percentage of opponents,
4. Overall win-loss percentage,
5. Draw conducted by the committee.

D. Seeding System

1. The point index as described in Item 2.A will be used to seed the tournament
 2. The eight teams with the highest point indices will be seeded #1-8 and will receive a bye in the first round.
 3. The remaining qualifying teams, #9-24 in the index ranking, will be seeded according to the criteria listed in Item 2 A. The first-round matchups will be as follows: #16 vs. #17, #9 vs. #24, #13 vs. #20, and #12 vs. #21 in the upper half of the brackets and #15 vs. #18, #10 vs. #23, #14 vs. #19, and #11 vs. #22 in the lower half of the brackets.
- E. Every effort is made to accurately determine the participating teams and seeding of the selected teams. Teams wishing to appeal the team selection and/or seeding must present their case to the Ruth LaJoie, Committee Chair, or Thomas Neubauer, DIAA, by 3:00 pm the day after the tournament committee meets to determine the tournament field (Saturday, February 23, 2019).

Item 3. Tournament Dates

- A. The 2019 DIAA Girls' Basketball State Tournament will be held on the following dates.

Round	Date
Round One	Wednesday, February 27
Round Two	Friday, March 1
Quarterfinals	Monday, March 4
Semifinals	Wednesday, March 6
Finals	Friday, March 8

These dates are subject to change if site availability is a problem, or due to circumstances beyond the control of the Committee.

Item 4. Tournament Sites

- A. The Tournament Committee and DIAA will make the final decision to determine the playing sites throughout the tournament.
- B. The semifinals and the championship game will be played in the Bob Carpenter Center at the University of Delaware if available. Alternate sites will be determined by the Committee.
- C. The Committee considers the following criteria when selecting a host site:
1. seating capacity for at least 800 persons,
 2. seating on both sides of the gymnasium,
 3. floor conditions,
 4. security of site,
 5. parking availability,
 6. locker room facilities for teams and officials

Item 5. Starting Times

- A. The Tournament Committee and DIAA will make the final decision to determine the game starting times throughout the tournament.
- B. Teams may arrive at the playing site one hour before the scheduled start of their game.

Item 6. Tournament Program

- A. DIAA will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites. Schools will not receive complimentary programs at the conclusion of the tournament.
- B. Team Photograph, Roster and Program Information. Team information for the tournament program must be on the school's website4sports site by February 15, 2019. The team photo must be a digital print of no less than 300 DPI in a jpeg or tifi format. Electronic submission is required; hard copies will not be accepted.
1. Schools should assume that their team is going to make the tournament and submit a roster and team photo. Program information MUST be submitted for Coaches to receive a complimentary Tournament Pass. (See Item 7. A. 3)

Item 7. Admission Policies

A. Complimentary admission

1. Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster found in the 2019 DIAA State Tournament Program. The Official School Party cannot exceed twenty-two (22) people and is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All members of the school party must be in the sixth grade or older. It is recommended that they be of high school age.
 - a. A maximum of fifteen (15) players in full uniform only will be admitted as part of the official school party.
 - b. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No additional complimentary tickets will be issued to schools.
 - c. One (1) bus driver per vehicle used for the Official School Party will be admitted free of charge.
2. A maximum of 23 cheerleaders in uniform and one adult sponsor will receive complimentary admission. Additional cheerleaders must purchase a ticket or make arrangements in advance to have their school billed for any admission in excess of 23 cheerleaders and one adult.
 - a. One (1) bus driver will be admitted free of charge if a separate vehicle was used for cheerleader transportation.
3. The varsity head coach of each member school's girls' high school basketball team may receive three complimentary, non-transferable passes for coaches on their staff if they submit a team photograph and team roster to their school website by the date listed in Item 6.
 - a. The coach must request these passes by email to the DIAA office. The request must include the names of the three (3) coaches who will receive the passes. The deadline to request these passes is Friday, February 15, 2019.
 - b. For games played at the Bob Carpenter Center, coaches must e-mail a request for tickets to mike.reamer@redclay.k12.de.us no later than 12 noon on March 1, 2019. Tickets will be available at the "Will Call" window the day of the game.
4. Media representatives need an approved DIAA Media Pass to make a reservation for the Bob Carpenter Center. Refer to General Information Item 11.
 - a. Press table reservations at the Bob Carpenter Center must be arranged through the University of Delaware Sports Information Office.
5. Seating at the Bob Carpenter Center is reserved. To receive their designated seats the following groups must assemble at the rear entrance of the Bob Carpenter Center (team entrance) with their coach or adult supervisor and be admitted together as one group:
 - a. The Official School Party as defined in Item 7.A.
 1. A maximum of 23 cheerleaders in uniform and one coach.
 2. A maximum of 15 pep band members and one adult director.

B. Paid Admission

1. Student (grades K-12) and adult admission for a single game or double header will be \$5.00 in the first and second round.
2. Student (grades K-12) and adult admission for all dates at the Bob Carpenter Center will be \$8.00; this includes the quarterfinals, semifinals and finals.
3. If the quarterfinals and/or semifinal rounds cannot be played at the Bob Carpenter Center, admission will be \$6.00 for students (grades K-12) and adults.

C. Ticket Sales

1. All fans are encouraged to purchase tickets in advance when possible.
2. Tickets are available for purchase at the gate for the first and second rounds. Tickets may be sold in advance.
3. Tickets will be sold in advance for the semifinals and championship game; tickets may not be available at the gate. Advance sale tickets will be allocated between the two participating schools at the discretion of the Tournament Committee and will be delivered to the proper school authorities as soon as possible after the conclusion of the preceding round.
4. All tickets for the Bob Carpenter Center will be available for online credit card purchase at www.statechamps.com/DIAA. You MUST have a smart phone or mobile device to use tickets purchased online.
5. No refunds will be given for tickets purchased but not used. This includes tickets purchased online, at the gate or in advance at a school.
6. If sold at the gate, tickets will go on sale at the door a minimum of one hour before game time.
7. All tickets will be coded so as to admit the holder only to the game specified.
8. No tournament passes will be sold.

Item 8. Game Manager

- A. A member of the Tournament Committee will be appointed to serve as the Game Manager. He/she will serve as the liaison between the Committee, the host school and the participating schools. The Game Manager is responsible for ensuring compliance with the policies and procedures established by the Tournament Committee.
 1. Game Managers will provide the following items:
 - a. Official score book.

- b. Game ball.
- 2. Game Managers will collect the score book and give the game ball to the losing team at the end of the contest.
- 3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, the Game Manager will notify the injured party's athletic director and the Executive Director as soon as possible.
- 4. In the event of a serious sportsmanship related incident, the Game Manager will contact the Executive Director as soon as possible.
- B. A Committee member will be assigned to each of the teams participating in the games at the Bob Carpenter Center. He/she will be responsible for meeting the team when they arrive, escorting them to their locker room, and answering any questions they may have. He/she will review the pre-game activities and the post-game awards ceremony with the head coach.

Item 9. Responsibilities of Host School

- A. Member schools agree to host events for the Tournament.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel MUST be approved by DIAA's Executive Director prior to the start of the event.
 - 1. Support personnel may include:
 - a. Ticket seller(s);
 - b. Program seller(s);
 - c. Ticket taker(s);
 - d. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - e. Scoreboard Operator/Announcer; and
 - f. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
 - 1. Set up the gym, court and bench areas according to current NFHS specifications.
 - 2. Provide a secure locker room for the Game Officials that has a changing area and showering facilities. Safe passage for the officials to and from the locker area and the playing court shall also be ensured. If possible, provide dressing room and bathroom facilities for the participating schools.
 - 3. Provide parking facilities for buses and spectators.
 - 4. If possible, provide seating arrangements for spectators.
 - 5. Contact the Game Manager three hours prior to game time if the site is not in appropriate condition.
 - 6. Be in attendance and work closely with the Game Manager.
 - 7. Clear with the Game Manager matters of policy or procedure.
 - 8. Provide an experienced official scorer and timer unless assigned a person is assigned by the Tournament Committee and supplied by the Officials' Association. No cell phone use is permitted at the scorer's table.
 - 9. Ensure that the complimentary admission policy for all schools is followed (Item 7).
 - 10. Charge admission until the end of the third quarter of the final game at the site.
 - 11. Establish a procedure for assisting those spectators with disabilities and review the procedure with the appropriate personnel.
 - 12. Review the emergency action plan with the appropriate personnel.
 - 13. Any additional responsibilities as determined by the host school.
- D. The host school must consult with the DIAA office concerning security and police personnel.
 - 1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 - 2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for returning any unsold tickets and reporting program sales to the DIAA Office.
- F. Public Address System
 - 1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer. Every effort should be made to have an announcer familiar with basketball.
 - 2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 - b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play-by-play' announcing of the game is not allowed.
 - c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.

Item 10. Responsibility of Participating Schools

- A. Supervision
 - 1. An administrator or the athletic director from each of the participating schools must be present at all tournament games involving his/her team. This individual must make his/her presence known to the site director prior to the start of the game and indicate where he/she will be seated during the contest.

2. The school administrator/AD in attendance is responsible for assisting with enforcement of good sportsmanship conduct as described in General Information Item 7.
3. For games played at neutral sites, the school administrator/AD of the participating schools are jointly responsible for the protection and well-being of all spectators and officials in attendance.

Item 11. Officials

- A. DIAA recognized basketball officials associations will provide the officials for all tournament games. The Executive Boards from each of the officials associations will submit a list of officials meeting DIAA's and the Tournament Committee's qualifying criteria.
 1. Officials are required each year to both attend the DIAA rules interpretation clinic and to pass the rules examination provided by the DIAA office for the sport(s) they officiate.
 2. Number of Games Requirement: The tournament committee requires that an official must work a minimum of **eight (8)** Delaware/DIAA sanctioned high school varsity games within Delaware during the regular season in order to be eligible to officiate a state tournament game.
 - a. Officials desiring to be eligible for both the boys' and girls' tournaments must work a minimum of eight girls' games and eight boys' games.
 - b. The eight games must be assignments from the submitting official's primary organization. Combining games from different officials' organizations will not make an official eligible.
- B. During the 2019 basketball tournament, the tournament games will be divided with each officials' organization receiving one-half (1/2) of the games based upon the criteria for assignments.
 1. Each organization must have a minimum of twenty-four (24) eligible officials (maximum 24 on Ranked Eligible List) who meet the tournament committees' requirements and DIAA standards.
 2. If one of the officials' organizations is unable to meet the minimum number of eligible officials as stated in A.2.a and A.2.b above, their tournament games will be assigned to the remaining officials' organization. In these instances game assignments will be distributed as defined by Section 4.
- C. Procedures for Officials Organizations
 1. A list of eligible ranked officials must be submitted for both the boys' and girls' tournaments. The lists will be subject to review by the tournament committees and DIAA. The lists must be submitted to Ruth LaJoie, Chairperson (207 LaSalle Way, Newark, DE 19711) one week before the first round of the tournament is scheduled to begin. For 2019, that date is February 20, 2019.
 2. Failure to submit required materials by the deadline could eliminate the officials' organization from the current tournament.
- D. Criteria for Game Assignments
 1. There will be three officials assigned to each game of the tournament.
 2. Officials are limited to a maximum of two (2) games for each tournament.
 3. Officials are not permitted to officiate the championship game of each tournament in the same year.
 4. Officials ranked # 1 for both the boys and girls tournament will be assigned the tournament to work as determined by the Tournament Committee
 - a. Girls' tournament will be officiated in odd years
 - b. Boys' tournament will be officiated in even years
 5. Officials working two (2) consecutive championship games (2 boys, 2 girls or boy/girl) will be ineligible to officiate either championship game in the third year.
 6. Officials working two (2) consecutive semifinal games (2 boys, 2 girls or boy/girl) will be ineligible to officiate either semifinal game in the third year.
 7. If an official is assigned to both a boys' semifinal game and the girls' championship game or vice versa and the games are to be played on the same day due to previous postponements, that official will work only the championship game. The next highest ranked official on the appropriate eligible list will work the semifinal game.
 8. Officials cannot work two games on the same day for either tournament or combined tournaments unless necessitated by rescheduling games due to weather.
 9. Officials will need to have worked preliminary round games in previous years to be eligible to move up to later round games of the tournament. The following shows the pre-requisites for advancing to later rounds of tournament games:
 - a. Officials assigned to work a championship game must have officiated a semifinal game in previous years.
 - b. Officials assigned to work a semifinal game must have officiated a quarterfinal, second round or first round game in previous years
- E. Mechanics: The mechanics of tournament game assignment for two eligible officials' organizations will be left to the discretion of the Tournament Committee using the following guidelines:
 1. The first and second-round games and any necessary play-in games will be assigned to the officials who are ranked # 1 - # 24 on the eligible list as indicated in the Assignment Table (below). At least one official in each crew will be ranked # 1 - # 12 on the eligible lists.
 2. The quarterfinals will be assigned to the officials who are ranked # 1 - # 12 on the eligible lists.

3. The semifinals will be assigned as follows:
 - a. In **EVEN** years, Group A will use officials ranked # 2, 3, & 4, and Group B will use officials ranked # 3, 4 & 5.
 - b. In **ODD** years, Group A will use officials ranked # 3, 4, & 5, and Group B will use officials ranked # 2, 3, & 4.
4. The championship game will be assigned as follows:
 - a. In **EVEN** years, Group A will use the official ranked # 1, and Group B will use officials ranked # 1 & 2.
 - b. In **ODD** years, Group A will use officials ranked # 1 & 2, and Group B will use the official ranked # 1.
5. A split crew will be assigned to each game beginning in the second-round and continuing with the quarterfinals, semifinals and championship games.
- F. The Tournament Committee will make any necessary adjustment in the officials' game assignments as determined to meet the needs of the DIAA State Tournament. Editorial and/or procedural errors will be corrected by the Tournament Committees. The Assignment Tables (found below) are general guidelines with the final assignments approved by the Tournament Committees.
- G. Officials' Dressing Room:
 1. The host school will provide a secure dressing room for the game officials. All visitors, with the exception of the site director and committee members, are excluded from the officials' dressing room.
- H. Officials' Fees
 1. Officials assigned to the 2019 State Tournament will be paid according to the Officials Association-DIAA Agreement for the 2018-2019 school year.
- I. Alternate Officials: One alternate official will be assigned to every semifinal and championship game.
 1. The alternate official is a part of the officiating crew. He/she will be dressed in full game uniform and be prepared to enter the game to officiate if needed.
 2. He/She will sit at the scorer's table and will assist the game crew as necessary and complete any forms provided by the Committee.
 3. He/She will be assigned by the Committee from the association that has only one official working on the crew in that game. Each association is to provide the name of the alternate official being nominated a minimum of 2 days in advance of each game.
 4. He/She must meet all eligibility requirements set forth in this Tournament Manual.

Assignment Table for Two Officials Organizations (ODD Years)

Round	Number of Games	Group A Officials # by Rank	Group B Officials # by Rank
Final	1	1,2	1
Semifinals	2	3,4,5	2,3,4
Quarterfinals	4	6,7,8,9,10,11	5,6,7,8,9,10
2nd Round	8	1,2,3,4,5,12,13,14,15,16,17,18	1,2,3,4,11,12,13,14,15,16,17,18
1st Round	8	6,7,8,9,10,11, 19,20,21,22,23,24	5,6,7,8,9,10, 19,20,21,22,23,24

Assignment Table for Two Officials Organizations (EVEN Years)

Round	Number of Games	Group A Officials # by Rank	Group B Officials # by Rank
Final	1	1	1,2
Semifinals	2	2,3,4	3,4,5
Quarterfinals	4	5,6,7,8,9,10	6,7,8,9,10,11
2nd Round	8	1,2,3,4, 11,12,13,14,15,16,17,18	1,2,3,4,5, 12,13,14,15,16,17,18
1st Round	8	5,6,7,8,9,10, 19,20,21,22,23,24	6,7,8,9,10,11, 19,20,21,22,23,24

Item 12. Uniforms

- A. The team in the top half of the pairing bracket will be the "home team" and will wear WHITE UNIFORMS.
- B. The team in the bottom half of the pairing bracket will be the "visiting team" and will wear dark-colored uniforms.

Item 13. Dressing Rooms and Facilities

- A. The participating teams will be assigned dressing rooms upon their arrival at the playing site. The coaching staff is responsible for supervising the dressing room. Schools will be held accountable for any theft or damage.

Item 14. Contest Procedures, Equipment and Facilities

- A. The Committee has established the following procedures for all tournament games:
 1. Teams are permitted on the court without balls to stretch prior to team warm-ups.
 2. Team warm-up time will begin 28 minutes before the scheduled starting time, no sooner.
 3. Team warm-up time is limited to 20 minutes immediately prior to pre-game activities.

4. Team warm-ups end 8 minutes prior to the scheduled game starting time.
5. The Officials Conference with captains will take place at center court 8 minutes before the scheduled game starting time.
6. Pre-game announcements, introductions and the national anthem will take place after the Officials Conference.
Each team will be given a few minutes to warm up prior to the start of the second half. No non-team practice shooting will be allowed during half-time.
7. Teams must provide their own basketballs for the pre-game warm-up at all sites including the Bob Carpenter Center.
- B. Practice Sessions: With the exception of the host school, no team will be allowed to practice at a tournament playing site. Violation of this rule will result in disciplinary action that may include disqualification from the tournament. Host schools wishing to permit a light practice or shooting time prior to a tournament game must clear all playing courts two (2) hours before the game starting time.
- C. Game Balls and Scorebooks
 1. The Tournament Committee will provide a game ball and an official scorebook for each contest. The *Wilson NCAA Game Ball* will be the official ball for all tournament games. Participating schools must provide scorebooks for their own scorers.
- D. Special Events
 1. No school will be permitted to conduct its own program of special events.
 2. Special events will be confined to the official pre-game activities and the awards ceremony after the championship game
 3. The pre-game activities may include:
 - a. National Anthem: All players, coaches, game officials, and school personnel are expected to stand attentively during the presentation of the flag and the playing of the national anthem.
 - b. Introduction of the Chairperson of the DIAA Board of Directors or his/her representative.
 - c. Introduction of the Chairperson of the Girls' Basketball Committee or his/her representative.
 - d. Introduction of the players and coaches of the participating teams.
 - e. Introduction of the Principal or Headmaster of the participating schools.
 - f. Other VIPs in attendance will be recognized by asking them to stand momentarily at their seats.
 - g. Only the individuals listed in b., c., d., and e. will be on the gymnasium floor during the special events. The game officials will be introduced at the appropriate time.
 4. The Tournament Committee is authorized to modify the program of special events however it deems appropriate.
- E. Musical Entertainment
 1. With the exception of the national anthem, the playing of recorded music is permitted only during pre-game warm-up. The host school is responsible for providing appropriate music.
 2. Pep bands will not be permitted to play during the first two rounds of the tournament even if members of the band provide their own transportation and buy tickets for the game. Pep bands will be permitted only at games played in the Bob Carpenter Center. They will be limited to 15 members and must be accompanied by an administratively approved director. Pep bands will be allowed to perform during the pre-game warm-up, between quarters, and at half-time but not during timeouts which are reserved for the cheerleaders.

Item 15. Awards

- A. The following awards will be presented:
 1. Team: The Champion trophy, an autograph ball, a game ball and game net will be awarded to the Championship team. A trophy and a game ball will be awarded to the second place team.
 2. Individual: Fifteen (15) gold medallions will be awarded to the first-place team and fifteen (15) silver medallions will be awarded to the second-place team.
- B. No awards other than those authorized by the Tournament Committee will be presented at any time during the tournament.

Item 16. Player Bench Occupants and Bench Assignments

- A. During a game, the player bench may be occupied by a maximum of seventeen (17) members of the official school party. Bench occupants will be restricted to eligible substitutes, coaches, student managers, statisticians, trainers, and a team physician. **Schools in violation of this regulation will be assessed a \$50.00 fine and the excess individuals will be removed from the bench area. Repeat violations may result in the suspension of the head coach.**
- B. The "home team" will occupy the bench area of their choice for the first two rounds of the tournament. The "visiting team" will occupy the bench designated for them by the home team in the first two rounds of the tournament.
- C. For the quarterfinal, semifinal and final games, the home team will occupy the bench to the right of the official scorer as the team faces the playing floor. The visitors will occupy the bench to the left of the official scorer as the team faces the playing floor.

Item 17. Assignment of Baskets

- A. The Tournament will follow the NFHS Rules for the assignment of baskets.

Item 18. Mercy Rule

- A. The 35 point mercy rule will be used for all rounds of the tournament, including the championship game.

Item 19. Radio and Television Broadcast

- A. Broadcast privileges will be awarded according to the following criteria and procedures:
 - 1. The local (same county as participating school) radio station that regularly broadcasts the games of a potential playoff team may receive exclusive privileges to broadcast that team's first-round game by submitting a written request and a \$100.00 fee.
 - 2. If no local radio station regularly broadcasts the games of a potential playoff team but a local station broadcasts a "game of the week", that station may receive exclusive privileges to broadcast the aforementioned team's first-round game by submitting a written request and a \$100.00 fee. If two local stations broadcast a "game of the week", both stations may broadcast the aforementioned team's first-round game provided the host school's press box can accommodate both broadcast crews. If the host school's press box cannot accommodate both crews, the DIAA Basketball Committee will determine which radio station will receive broadcast privileges.
 - 3. If no local radio station regularly broadcasts the games of a potential playoff team and no local station broadcasts a "game of the week", the station in closest proximity to the aforementioned school may receive exclusive broadcast privileges by submitting a written request and a \$100.00 fee.
 - 4. The written request and \$100.00 fee must be received in the DIAA office (Attn: DIAA Executive Director, 35 Commerce Way, Suite 1, Dover, DE 19904) by Tuesday, February 19, 2019. The \$100.00 fee will be refunded if the team whose first-round game the local radio station has expressed an interest in broadcasting does not qualify for the playoffs. If a local station that broadcasts a "game of the week" submits a written request and \$200.00 in fees to broadcast the first-round games of two potential playoff teams, \$100.00 will be refunded if those teams play each other.
 - 5. The same criteria and procedures that were used for the preliminary round games will be used for the championship games. However, the written request must be received by 12:00 noon on Monday, March 4, 2019 (email to thomas.neubauer@doe.k12.de.us DIAA Executive Director). The \$250.00 broadcast fee may be submitted separately from the written request.
- B. Live telecasts of playoff games will not be permitted. All games must be telecast on a minimum 48-hour delayed basis. The telecast fees will be \$100 for a first and second round games, \$150.00 for the quarterfinal and semifinal rounds and \$250 for a championship game.
- C. All radio and television stations must indicate in their written requests that no commercials associated with the use of alcoholic beverages or tobacco products will be aired.

Item 20. Official Scorer's Table

- A. The following priority list will determine seating at the official scorer's table:
 - 1. Official timer, official scorer and public address announcer
 - 2. Alternate official when assigned (semifinal and final rounds).
 - 3. Assistant scorer from each participating team (if space permits both).
 - 4. Media representatives (if space permits).
 - 5. Committee members (Bob Carpenter Center only-space permitting)

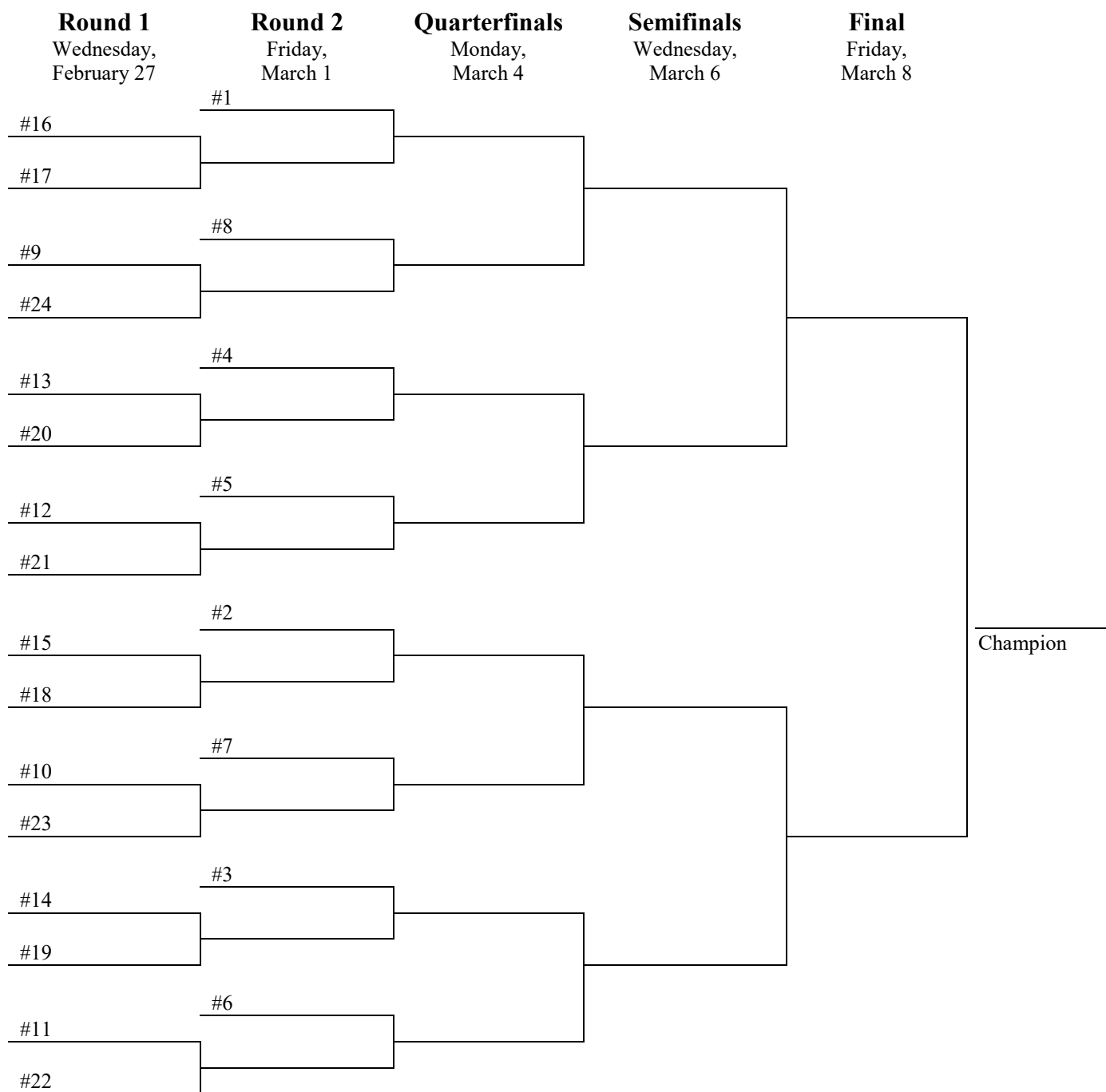
Item 21. Cheerleaders

- A. Cheerleaders will cheer from an area designated by the Site Director,
- B. The University of Delaware has strict guidelines for cheering at the Bob Carpenter Center. These guidelines must be adhered to by all cheerleading squads. It is the responsibility of the cheerleading coach to review all guidelines and procedures with the site director.
- C. Cheerleaders must remain seated except during timeouts. Stunts will be allowed if performed in accordance with the current NFHS Spirit Rules Book. No mini-trampolines or basket tosses will be permitted.

Item 22. Removing Nets

- A. Only the winning team of the championship game will be permitted to cut down the nets under the supervision of Bob Carpenter Center personnel. Nets shall not be removed from the baskets after any other game of the tournament.

2019 GIRLS' BASKETBALL TOURNAMENT



BOYS' BASKETBALL TOURNAMENT

Committee Members

Brian Fahey, Chair	Public Member
Tom Rosa	St. Mark's High School (retired)
Jim Powell	IAABO #129 Official
James Mahoney	Public Member
Mike Starkey	Lake Forest High School
Robert L. Webb Jr.	Public Member
Joseph Thomson, CMAA	Wilmington Friends School
Kevin Gillespie	IAABO #129 Assignor
Tiff Mc Cullough	Dover High School
Brendan Haley	Salesianum School
Dean Burrows	Public Member
Randy Henzes	IAABO #11 Assignor
Sean Mahoney	IAABO #11 Official
Sam Williams	Milford High School (retired)
Andy Dick	John Dickinson High School
Thomas E. Neubauer	Ex-Officio, Executive Director, DIAA
Dr. Bradley Layfield	Ex-Officio, Chairperson, DIAA

Item 1. Tournament Field

- A. The tournament field will be comprised of the following twenty-four (24) teams: the qualifying Conference/Flight/Division Champions from Blue Hen Flight A, Blue Hen Flight B, Henlopen North, Henlopen South, the Diamond State Conference and the Independent Conference, and eighteen (18) at-large teams or more if needed to fill out the 24 team bracket.
- B. Eligible Teams
 1. All teams must meet the criteria established by DIAA Regulation 1006.2.4 to be eligible for tournament consideration.
 2. A team must play a minimum of fifteen (15) regular season games at the varsity level in order to be considered for the tournament. Only those opponents who have played a minimum of fifteen (15) games at the varsity level will be included in a teams win loss percentage record and team index.
 3. Teams may not schedule an opponent three (3) times during the regular season. EXCEPTION: If a team is in a four or more team tournament and the progression bracket causes the team to play an opponent for a third time.
 4. All teams' schedules are locked in as of January 1, 2019. If a team has 18 games scheduled as of January 1, 2019, the team index and team percentage will be determined by 18 games.
- C. Conference/Flight/Division Champions' automatic berths will be determined by the following qualifying criteria:
 1. The Conference/Flight/Division must consist of five participating schools to receive an automatic berth. If a Conference/Flight/Division has fewer than five participating teams, the teams are still eligible for at-large berths.
 2. The champion must possess a .500 winning percentage record or better.
 3. The champion must be in the top 50% of all eligible teams in the state tournament field.
 4. The Conference must determine their Champion before the eligible game deadline, February 22, 2019. If the conference does not have an established method for determining its representative, the Committee will use the point index as the determining factor. If two or more teams will qualify for the tournament based on index, but are tied, the Committee will break the tie using the seeding criteria found in Item 2.C.
- D. The at-large teams will be selected according to the tournament point index system described in Item 2.B.

Item 2. Tournament Index System and Seeding

- A. Team Report
 1. It is the school's responsibility to verify that all results listed on their team's website4sports page is correct. This must be done by Friday, February 22, 2019 before the committee meeting (9 am).
 2. It is each school's responsibility to send all out-of-state opponent's records and contact information to the committee or DIAA February 22, 2019.
 3. Teams that choose NOT to participate in the tournament must notify Brian Fahey by Monday, February 18, 2019.
- B. Index Calculation: The following point index system will be used to select the at-large teams and to seed the tournament.
 1. Two (2) points for each win during the regular season.
 2. One (1) bonus point for playing a team whose final regular season record is .501 or above regardless of which team won.
 3. One (1) additional bonus point for playing a team whose final regular season record is .701 or above regardless of which team won.
 4. A team's point index will be determined by dividing the total number of points earned by the number of regular season games played.

- C. Tiebreakers: The following criteria will be used to break any index ties for seeding. If more than two teams are tied, as many teams as possible will be eliminated at each tie-breaking step. As soon as a team/teams are eliminated, the process will begin again at step 1. [Item 2C1]
1. Head-to-head competition during the regular season. If three or more teams are tied, they must all have played each other.
 2. Win-loss percentage against common opponents,
 3. Win-loss percentage of opponents,
 4. Overall win-loss percentage,
 5. Draw conducted by the committee.
- D. Seeding System
1. The point index as described in Item 2.A will be used to seed the tournament.
 2. The eight teams with the highest point indices will be seeded #1-8 and will receive a bye in the first round.
 3. The remaining qualifying teams, #9-24 in the index ranking, will be seeded according to the criteria listed in Item 2 A. The first-round matchups will be as follows: #16 vs. #17, #9 vs. #24, #13 vs. #20, and #12 vs. #21 in the upper half of the brackets and #15 vs. #18, #10 vs. #23, #14 vs. #19, and #11 vs. #22 in the lower half of the brackets.
 4. Every effort is made to accurately determine the participating teams and seeding of the selected teams. Teams wishing to appeal the team selection and/or seeding must present their case to the Brian Fahey, Committee Chair, or Thomas Neubauer, DIAA, by 3:00 pm the day after the tournament committee meets to determine the tournament field (Friday, February 22, 2019).

Item 3. Tournament Dates

- A. The 2019 DIAA Boys' Basketball State Tournament will be held on the following dates.

Round	Division I
Round One	Tuesday, February 26
Round Two	Thursday, February 28
Quarterfinals	Saturday, March 2
Semifinals	Thursday, March 7
Finals	Saturday, March 9

These dates are subject to change if site availability is a problem, or due to circumstances beyond the control of the Committee

Item 4. Tournament Sites

- A. The Tournament Committee and DIAA will make the final decision to determine the playing sites throughout the tournament.
4. The semifinals and the championship game will be played in the Bob Carpenter Center at the University of Delaware if available. Alternate sites will be determined by the Committee.
- C. The Committee considers the following criteria when selecting a host site:
1. seating capacity for at least 800 persons,
 2. seating on both sides of the gymnasium,
 3. floor conditions,
 4. security of site,
 5. parking availability,
 6. locker room facilities for teams and officials

Item 5. Starting Times

- A. The Tournament Committee and DIAA will make the final decision to determine the game starting times throughout the tournament.
- B. Teams may arrive at the playing site one hour before the scheduled start of their game. Please do not arrive earlier.

Item 6. Tournament Program

- A. DIAA will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites. Schools will not receive complimentary programs at the conclusion of the tournament.
- B. Team Photograph, Roster and Program Information. Team information for the tournament program must be on the school's website4sports site by February 15, 2019. The team photo must be a digital print of no less than 300 DPI in a jpeg or tiff format. Electronic submission is required; hard copies will not be accepted.
- A. Schools should assume that their team is going to make the tournament and submit a roster and team photo. Program information MUST be submitted for Coaches to receive a complimentary Tournament Pass. (See Item 7. A. 5)

Item 7. Admission Policies

A. Complimentary admission

1. Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster found in the 2019 DIAA State Tournament Program. The Official School Party cannot exceed twenty-two (22) people and is defined as players, coaches, managers, scorers/statisticians, trainer, and administrators. All members of the school party must be in the sixth grade or older. It is recommended that they be of high school age.
 - a. A maximum of fifteen (15) players in full uniform only will be admitted as part of the official school party.
 - b. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No additional complimentary tickets will be issued to schools.
 - c. One (1) bus driver per vehicle used for the Official School Party will be admitted free of charge.
2. A maximum of 23 cheerleaders in uniform and one adult sponsor will receive complimentary admission. Additional cheerleaders must purchase a ticket or make arrangements in advance to have their school billed for any admission in excess of 23 cheerleaders and one adult.
 - a. One (1) bus driver will be admitted free of charge if a separate vehicle was used for cheerleader transportation.
3. The varsity head coach of each member school's boys' high school basketball team may receive three complimentary, non-transferable passes for coaches on their staff if they submit a team photograph and team roster to their school website by the date listed in Item 6.
 - a. The coach must request these passes through the DIAA office. The request must include the names of the three (3) coaches who will receive the passes. The deadline to request these passes is Friday, February 15, 2019.
 - b. For games played at the Bob Carpenter Center, coaches must e-mail a request for tickets to mike.reamer@redclay.k12.de.us no later than 12 noon on March 1, 2019. Tickets will be available at the "Will Call" window the day of the game.
4. Media representatives need an approved DIAA Media Pass to make a reservation for the Bob Carpenter Center. Refer to General Information Item 13.
 - a. Press table reservations at the Bob Carpenter Center must be arranged through the University of Delaware Sports Information Office.
5. Seating at the Bob Carpenter Center is reserved. To receive their designated seats the following groups must assemble at the rear entrance of the Bob Carpenter Center (team entrance) with their coach or adult supervisor and be admitted together as one group:
 - a. The Official School Party as defined in Item 7.A.
 - b. A maximum of 23 cheerleaders in uniform and one coach.
 - c. A maximum of 15 pep band members and one adult director.

C. Paid Admission

1. Student (grades K-12) and adult admission for a single game or double header will be **\$5.00** in the first and second round.
2. Student (grades K-12) and adult admission for all dates at the Bob Carpenter Center will be **\$8.00**; this includes the quarterfinals, semifinals and finals.
3. If the quarterfinals and/or semifinal rounds cannot be played at the Bob Carpenter Center, admission will be \$6.00 for students (grades K-12) and adults.

D. Ticket Sales

1. All fans are encouraged to purchase tickets in advance when possible.
2. Tickets are available for purchase at the gate for the first and second rounds. Tickets may be sold in advance.
3. Tickets will be sold in advance for the semifinals and championship game; tickets may not be available at the gate. Advance sale tickets will be allocated between the two participating schools at the discretion of the Tournament Committee and will be delivered to the proper school authorities as soon as possible after the conclusion of the preceding round.
4. All tickets for the Bob Carpenter Center will be available for online credit card purchase at www.statechamps.com/DIAA. You must have a smart phone or mobile device to use tickets purchased online.
5. No refunds will be given for tickets purchased but not used. This includes tickets purchased online, at the gate or in advance at a school.
6. If sold at the gate, tickets will go on sale at the door a minimum of one hour before game time.
7. All tickets will be coded so as to admit the holder only to the game specified.
8. No tournament passes will be sold.

Item 8. Game Manager

- A. A member of the Tournament Committee will be appointed to serve as the Game Manager. He/She will serve as the liaison between the Committee, the host school and the participating schools. The Game Manager is responsible for ensuring compliance with the policies and procedures established by the Tournament Committee.
 1. Game Managers will provide the following items:
 - a. Official score book.

- b. Game ball.
- 2. Game Managers will collect the score book and give the game ball to the losing team at the end of the contest.
- 3. In the event of a serious accident or injury to a coach, athlete, official, spectator, or game worker, the Game Manager will notify the injured party's athletic director and the DIAA Executive Director as soon as possible.
- 4. In the event of a serious sportsmanship related incident, the Game Manager will contact the DIAA Executive Director as soon as possible.
- B. A Committee member will be assigned to each of the teams participating in the games at the Bob Carpenter Center. He/she will be responsible for meeting the team when they arrive, escorting them to their locker room, and answering any questions they may have. He/she will review the pre-game activities and the post-game awards ceremony with the head coach.

Item 9. Responsibilities of Host School

- A. Member schools agree to host events for the Tournament.
- B. Each host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel **MUST** be approved by DIAA's Executive Director prior to the start of the event.
 - 1. Support personnel may include:
 - a. Ticket seller(s);
 - b. Program seller(s);
 - c. Ticket taker(s);
 - d. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - e. Scoreboard Operator/Announcer; and
 - f. NATA-certified trainer or school nurse unless both participating schools will be accompanied by a trainer.
- C. The Site Director's responsibilities include:
 - 1. Set up the gym, court and bench areas according to current NFHS specifications.
 - 2. Provide a secure locker room for the Game Officials that has a changing area and showering facilities. Safe passage for the officials to and from the locker area and the playing court shall also be insured. If possible, provide dressing room and bathroom facilities for the participating schools.
 - 3. Provide parking facilities for buses and spectators.
 - 4. If possible, provide seating arrangements for spectators.
 - 5. Contact the Game Manager three hours prior to game time if the site is not in appropriate condition.
 - 6. Be in attendance and work closely with the Game Manager.
 - 7. Clear with the Game Manager matters of policy or procedure.
 - 8. Provide an official scorer and timer unless assigned a person is assigned by the Tournament Committee and supplied by the Officials' Association.
 - 9. Ensure that the complimentary admission policy for all schools is followed (Item 7).
 - 10. Charge admission until the end of the third quarter of the final game at the site.
 - 11. Establish a procedure for assisting spectators with disabilities and review the procedure with the appropriate personnel.
 - 12. Review the emergency action plan with the appropriate personnel.
 - 13. Any additional responsibilities as determined by the host school.
- D. The host school must consult with the DIAA office concerning security and police personnel.
 - 1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 - 2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for returning any unsold tickets and reporting program sales to the DIAA Office.
- F. Public Address System
 - 1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer. Every effort should be made to have an announcer familiar with basketball.
 - 2. The public address system, if used, will be operated by a responsible/ adult representative of the host school.
 - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Game Manager or the Executive Director.
 - b. The public address announcer must be a responsible individual who will remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play-by-play' announcing of the game is not allowed.
 - c. Introduce the players and coaches on each team beginning with the non-starters of the away team, then starters and coaches, and then the home team.

Item 10. Responsibility of Participating Schools

- A. Supervision
 - 1. An administrator or the athletic director from each of the participating schools must be present at all tournament games involving his/her team. This individual must make his/her presence known to the site director prior to the start of the game and indicate where he/she will be seated during the contest.
 - 2. The school administrator/AD in attendance is responsible for assisting with enforcement of good sportsmanship conduct

as described in General Information Item 7.

3. For games played at neutral sites, the school administrator/AD of the participating schools are jointly responsible for the protection and well-being of all spectators and officials in attendance.

Item 11. Officials

- A. DIAA recognized basketball officials associations will provide the officials for all tournament games. The Executive Boards from each of the officials associations will submit a list of officials meeting DIAA's and the Tournament Committee's qualifying criteria.
 1. Officials are required each year to both attend the DIAA rules interpretation clinic and to pass the rules examination provided by the DIAA office for the sport(s) they officiate.
 2. Number of Games Requirement: The tournament committee requires that an official must work a minimum of eight (8) Delaware/DIAA sanctioned high school varsity games within Delaware during the regular season in order to be eligible to officiate a state tournament game.
 - a. Officials desiring to be eligible for both the boys' and girls' tournaments must work a minimum of eight girls' games and eight boys' games.
 - b. The eight games must be assignments from the submitting official's primary organization. Combining games from different officials' organizations will not make an official eligible.
- B. During the 2019 basketball tournament, the tournament games will be divided with each officials' organization receiving one-half (1/2) of the games based upon the criteria for assignments.
 1. Each organization must have a minimum of twenty-four (24) eligible officials (maximum 24 on Ranked Eligible List) who meet the tournament committees' requirements and DIAA standards.
 2. If one of the officials' organizations is unable to meet the minimum number of eligible officials as stated in A.2.a and A.2.b above, their tournament games will be assigned to the remaining officials' organization. In these instances game assignments will be distributed as defined by Section 4.
- C. Procedures for Officials Organizations
 1. A list of eligible ranked officials must be submitted for both the boys' and girls' tournaments. The lists will be subject to review by the tournament committees and DIAA. The lists must be submitted to Brian Fahey, Chairperson, one week before the first round of the tournament is scheduled to begin. For 2019, that date is February 19, 2019.
 2. Failure to submit required materials by the deadline could eliminate the officials' organization from the current tournament.
- D. Criteria for Game Assignments
 1. There will be three officials assigned to each game of the tournament.
 2. Officials are limited to a maximum of two (2) games for each tournament.
 3. Officials are not permitted to officiate the championship game of each tournament in the same year.
 4. Officials ranked # 1 for both the boys and girls tournament will be assigned the tournament to work as determined by the Tournament Committee
 - a. Girls' tournament will be officiated in odd years
 - b. Boys' tournament will be officiated in even years
 5. Officials working two (2) consecutive championship games (2 boys, 2 girls or boy/girl) will be ineligible to officiate either championship game in the third year.
 6. Officials working two (2) consecutive semifinal games (2 boys, 2 girls or boy/girl) will be ineligible to officiate either semifinal game in the third year.
 7. If an official is assigned to both a boys' semifinal game and the girls' championship game or vice versa and the games are to be played on the same day due to previous postponements, that official will work only the championship game. The next highest ranked official on the appropriate eligible list will work the semifinal game.
 8. Officials cannot work two games on the same day for either tournament or combined tournaments unless necessitated by a change in game schedule due to weather.
 9. Officials will need to have worked preliminary round games in previous years to be eligible to move up to later round games of the tournament. The following shows the pre-requisites for advancing to later rounds of tournament games:
 - a. Officials assigned to work a championship game must have officiated a semifinal game in previous years.
 - b. Officials assigned to work a semifinal game must have officiated a quarterfinal, second round or first round game in previous years
- E. Mechanics: The mechanics of tournament game assignment for **two** eligible officials' organizations will be left to the discretion of the Tournament Committee using the following guidelines:
 1. The first and second-round games and any necessary play-in games will be assigned to the officials who are ranked # 1 - # 24 on the eligible list as indicated in the Assignment Table (page 20). At least one official in each crew will be ranked # 1 - # 12 on the eligible lists.
 2. The quarterfinals will be assigned to the officials who are ranked # 1 - # 12 on the eligible lists.
 3. The semifinals will be assigned as follows:
 - a. In **EVEN** years, Group A will use officials ranked # 2, 3, & 4, and Group B will use officials ranked # 3, 4 & 5.

- b. In **ODD** years, Group A will use officials ranked # 3, 4, & 5, and Group B will use officials ranked # 2, 3, & 4.
 4. The championship game will be assigned as follows:
 - a. In **EVEN** years, Group A will use the official ranked # 1, and Group B will use officials ranked # 1 & 2.
 - b. In **ODD** years, Group A will use officials ranked # 1 & 2, and Group B will use the official ranked # 1.
 5. A split crew will be assigned to each game beginning in the second-round and continuing with the quarterfinals, semifinals and championship games.
- F. The Tournament Committee will make any necessary adjustment in the officials' game assignments as determined to meet the needs of the DIAA State Tournament. Editorial and/or procedural errors will be corrected by the Tournament Committees. The Assignment Tables (found below) are general guidelines with the final assignments approved by the Tournament Committees.
- G. Officials' Dressing Room
 1. The host school will provide a secure dressing room for the game officials. All visitors, with the exception of the site director and committee members, are excluded from the officials' dressing room.
- H. Officials' Fees
 1. Officials assigned to the 2019 State Tournament will be paid according to the Officials Association-DIAA Agreement for the 2018-2019 school year.
- I. Alternate Officials: One alternate official will be assigned to every semifinal and championship game.
 1. The alternate official is a part of the officiating crew. He/she will be dressed in full game uniform and be prepared to enter the game to officiate if needed.
 - B. He/She will sit at the scorer's table and will assist the game crew as necessary and complete any forms provided by the Committee.
 - C. He/She will be assigned by the Committee from the association that has only one official working on the crew in that game. Each association is to provide the name of the alternate official being nominated a minimum of 2 days in advance of each game.
 - D. He/She must meet all eligibility requirements set forth in this Tournament Manual.

Assignment Table for Two Officials Organizations (ODD Years)

Round	Number of Games	Group A Officials # by Rank	Group B Officials # by Rank
Final	1	1,2	1
Semifinals	2	3,4,5	2,3,4
Q-Finals	4	6,7,8,9,10,11	5,6,7,8,9,10
2nd Round	8	1,2,3,4,5,12,13,14,15,16,17,18	1,2,3,4,11,12,13,14,15,16,17,18
1st Round	8	6,7,8,9,10,11, 19,20,21,22,23,24	5,6,7,8,9,10, 19,20,21,22,23,24

Assignment Table for Two Officials Organizations (EVEN Years)

Round	Number of Games	Group A Officials # by Rank	Group B Officials # by Rank
Final	1	1	1,2
Semifinals	2	2,3,4	3,4,5
Q-Finals	4	5,6,7,8,9,10	6,7,8,9,10,11
2nd Round	8	1,2,3,4, 11,12,13,14,15,16,17,18	1,2,3,4,5, 12,13,14,15,16,17,18
1st Round	8	5,6,7,8,9,10, 19,20,21,22,23,24	6,7,8,9,10,11, 19,20,21,22,23,24

Item 12. Uniforms

- A. The team in the top half of the pairing bracket will be the "home team" and will wear WHITE UNIFORMS.
- B. The team in the bottom half of the pairing bracket will be the "visiting team" and will wear dark-colored uniforms.

Item 13. Dressing Rooms and Facilities

- A. The participating teams will be assigned dressing rooms upon their arrival at the playing site. The coaching staff is responsible for supervising the dressing room. Schools will be held accountable for any theft or damage

Item 14. Contest Procedures, Equipment and Facilities

- A. The Committee has established the following procedures for all tournament games:
 1. Team warm-up time will begin 28 minutes before the scheduled starting time, no sooner.
 2. Team warm-up time is limited to 20 minutes immediately prior to pre-game activities.
 3. Team warm-ups end 8 minutes prior to the scheduled game starting time.
 4. The Officials Conference with Captains will take place at center court 8 minutes before the scheduled game starting time.

5. Pre-game announcements, introductions and the national anthem will take place after the Officials Conference.
6. Each team will be given a few minutes to warm up prior to the start of the second half. No non-team practice shooting will be allowed during half-time.
7. Teams must provide their own basketballs for the pre-game warm-up at all sites including the Bob Carpenter Center.
- B. Practice Sessions: With the exception of the host school, no team will be allowed to practice at a tournament playing site. Violation of this rule will result in disciplinary action that may include disqualification from the tournament. **Host schools wishing to permit a light practice or shooting time prior to a tournament game must clear all playing courts two (2) hours before the game starting time.**
- C. Game Balls and Scorebooks
 1. The Tournament Committee will provide a game ball and an official scorebook for each contest. The *Wilson NCAA Game Day* will be the official ball for all tournament games. Participating schools must provide scorebooks for their own scorers.
- D. Special Events
 1. No school will be permitted to conduct its own program of special events.
 2. Special events will be confined to the official pre-game activities and the awards ceremony after the championship game.
 3. The pre-game activities may include:
 - a. National Anthem: All players, coaches, game officials, and school personnel are expected to stand attentively during the presentation of the flag and the playing of the national anthem.
 - b. Introduction of the Chairperson of the DIAA Board of Directors or his/her representative.
 - c. Introduction of the Chairperson of the Girls' Basketball Committee or his/her representative.
 - d. Introduction of the players and coaches of the participating teams.
 - e. Introduction of the Principal or Headmaster of the participating schools.
 - f. Other VIPs in attendance will be recognized by asking them to stand momentarily at their seats.
 - g. Only the individuals listed in b., c., d., and e. will be on the gymnasium floor during the special events. The game officials will be introduced at the appropriate time.
 4. The Tournament Committee is authorized to modify the program of special events however it deems appropriate.
- E. Musical Entertainment
 1. With the exception of the national anthem, the playing of recorded music is not permitted unless approved by the Executive Director or the Tournament Committee in advance.
 2. Pep bands will not be permitted to play during the first two rounds of the tournament even if members of the band provide their own transportation and buy tickets for the game. Pep bands will be permitted only at games played in the Bob Carpenter Center. They will be limited to 15 members and must be accompanied by an administratively approved director. Pep bands will be allowed to perform during the pre-game warm-up, between quarters, and at half-time but not during timeouts which are reserved for the cheerleaders.

Item 15. Awards

- A. The following awards will be presented:
 1. Team: The Champion trophy, an autograph ball, a game ball and game net will be awarded to the Championship team. A trophy and a game ball will be awarded to the second place team.
 2. Individual: Fifteen (15) gold medallions will be awarded to the first-place team and fifteen (15) silver medallions will be awarded to the second-place team.
- B. No awards other than those authorized by the Tournament Committee will be presented at any time during the tournament.

Item 16. Player Bench Occupants and Bench Assignments

- A. During a game, the player bench may be occupied by a maximum of seventeen (17) members of the official school party. Bench occupants will be restricted to eligible substitutes, coaches, student managers, statisticians, trainers, and a team physician. **Schools in violation of this regulation will be assessed a \$50.00 fine and the excess individuals will be removed from the bench area. Repeat violations may result in the suspension of the head coach.**
- B. The "home team" will occupy the bench area of their choice for the first two rounds of the tournament. The "visiting team" will occupy the bench designated for them by the home team in the first two rounds of the tournament.
- C. For the quarterfinal, semifinal and final games, the home team will occupy the bench to the right of the official scorer as the team faces the playing floor. The visitors will occupy the bench to the left of the official scorer as the team faces the playing floor.

Item 17. Assignment of Baskets

- A. The Tournament will follow the NFHS Rules for the assignment of baskets.

Item 18. Mercy Rule

- A. The 35 point mercy rule will be used in the first and second round tournament games.

Item 19. Radio and Television Broadcast

- A. Broadcast privileges will be awarded according to the following criteria and procedures:
 - 1. The local (same county as participating school) radio station that regularly broadcasts the games of a potential playoff team may receive exclusive privileges to broadcast that team's first-round game by submitting a written request and a \$100.00 fee.
 - 2. If no local radio station regularly broadcasts the games of a potential playoff team but a local station broadcasts a "game of the week", that station may receive exclusive privileges to broadcast the aforementioned team's first-round game by submitting a written request and a \$100.00 fee. If two local stations broadcast a "game of the week", both stations may broadcast the aforementioned team's first-round game provided the host school's press box can accommodate both broadcast crews. If the host school's press box cannot accommodate both crews, the DIAA Basketball Committee will determine which radio station will receive broadcast privileges.
 - 3. If no local radio station regularly broadcasts the games of a potential playoff team and no local station broadcasts a "game of the week", the station in closest proximity to the aforementioned school may receive exclusive broadcast privileges by submitting a written request and a \$100.00 fee.
 - 4. The written request and \$100.00 fee must be received in the DIAA office (Attn: DIAA Executive Director, 35 Commerce Way, Suite 1, Dover, DE 19904) by Tuesday, February 19, 2019. The \$100.00 fee will be refunded if the team whose first-round game the local radio station has expressed an interest in broadcasting does not qualify for the playoffs. If a local station that broadcasts a "game of the week" submits a written request and \$200.00 in fees to broadcast the first-round games of two potential playoff teams, \$100.00 will be refunded if those teams play each other.
 - 5. The same criteria and procedures that were used for the preliminary round games will be used for the championship games. However, the written request must be received by 12:00 noon on Monday, March 4, 2019 (fax to DIAA Executive Director, 302-739-1769). The \$250.00 broadcast fee may be submitted separately from the written request.
- B. Live telecasts of playoff games will not be permitted. All games must be telecast on a minimum 48-hour delayed basis. The telecast fees will be \$100 for a first and second round games, \$100.00 for the quarterfinal and semifinal rounds and \$250 for a championship game.
- C. All radio and television stations must indicate in their written requests that no commercials associated with the use of alcoholic beverages or tobacco products will be aired.

Item 20. Official Scorer's Table

- A. The following priority list will determine seating at the official scorer's table:
 - 1. Official timer, official scorer and public address announcer
 - 2. Alternate official when assigned (semifinal and final rounds).
 - 3. Assistant scorer from each participating team (if space permits both).
 - 4. Media representatives (if space permits).
 - 5. Committee members (Bob Carpenter Center only-space permitting)

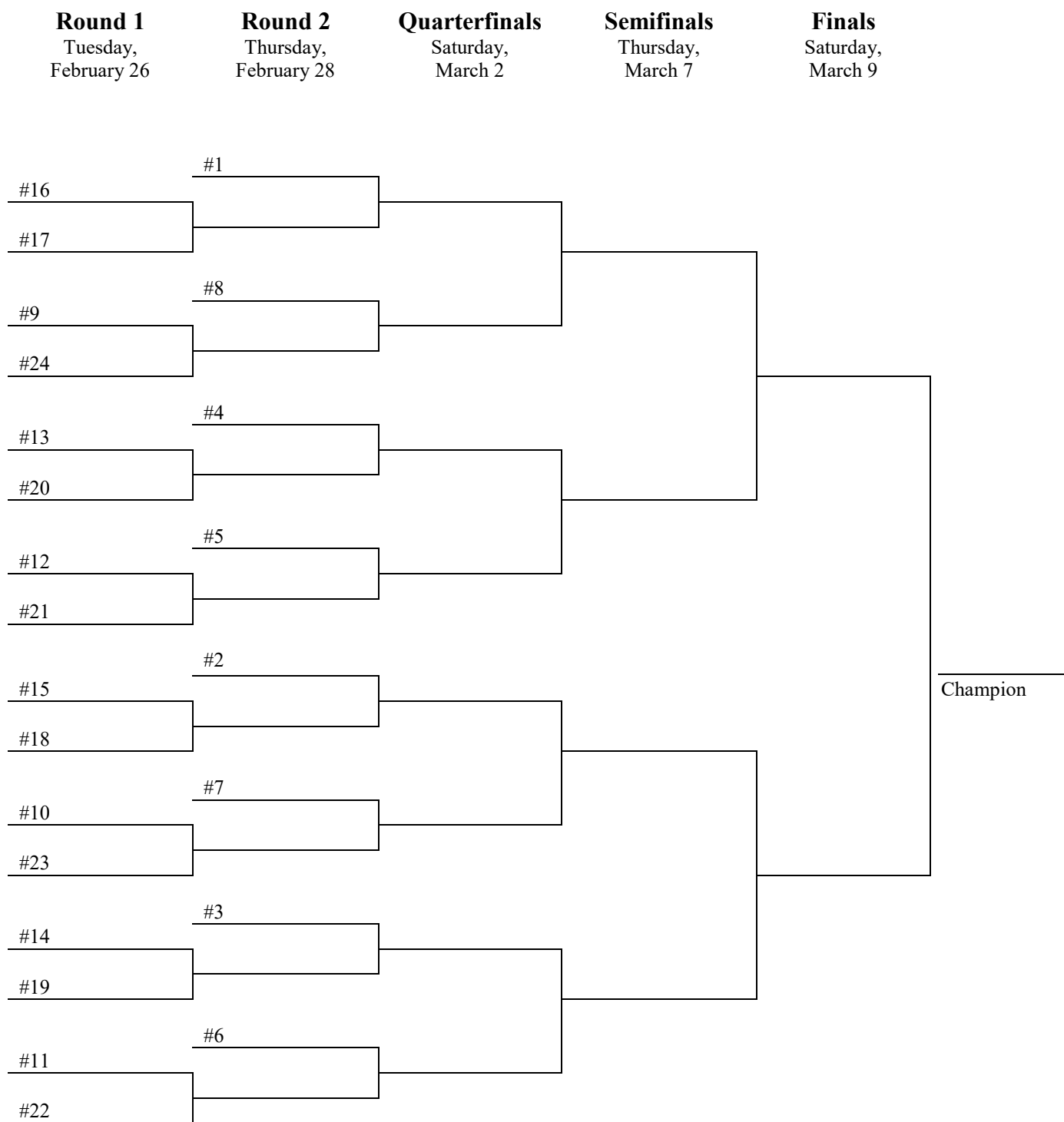
Item 21. Cheerleaders

- A. Cheerleaders will cheer from an area designated by the Site Director,
- B. The University of Delaware has strict guidelines for cheering at the Bob Carpenter Center. These guidelines must be adhered to by all cheerleading squads. It is the responsibility of the cheerleading coach to review all guidelines and procedures with the site director.
- C. Cheerleaders must remain seated except during timeouts. Stunts will be allowed if performed in accordance with the current NFHS Spirit Rules Book. No mini-trampolines or basket tosses will be permitted.

Item 22. Removing Nets

- A. Only the winning team of the championship game will be permitted to cut down the nets under the supervision of Bob Carpenter Center personnel. Nets shall not be removed from the baskets after any other game of the tournament.

2019 BOYS' BASKETBALL TOURNAMENT



BOYS' AND GIRLS' INDOOR TRACK & FIELD STATE CHAMPIONSHIP MEET

Committee Members

Jim Fischer.....	Ursuline Academy
Kevin Kelly.....	Coach (retired)
Rick Schuder.....	The Charter School of Wilmington
David Jones.....	Christiana High School
Lou Olivere.....	Public Member
Mark Armstrong	Delaware Sports Club
Evelyn Edney.....	Early College High School
Ralph Heiss.....	State Rules Interpreter
Peg McCoy.....	Public Member
Rob Perciful	Seaford High School (retired)
Pat Castagno	Tatnall School
Gordon Thomson.....	Newark High School
George Pepper	Cape Henlopen High School (retired)
Duane Henry.....	Seaford High School
Marnie Giunta.....	Padua Academy
Megan McClelland	Hodgson Vo-Tech
Kai Maull.....	William Penn High School
Mike Monagle.....	Delaware Sports Club
John Amery.....	Public Member
Thomas E. Neubauer	Ex-Officio, Executive Director, DIAA
Dr. Bradley Layfield.....	Ex-Officio, Chairperson, DIAA

Item 1. Governing Rules

The rules as stipulated in the current edition of the NFHS Track and Field Rules Book and the DIAA Official Handbook will be in effect.

Item 2. Location, Date and Starting Times

- A. The 2019 Indoor Track State Championships will be held at the Prince George's Sports and Learning Complex (8001 Sheriff Road, Landover, MD 20785) on Saturday, February 2, 2019. The meet will begin at 12 noon. Teams will be admitted to the facility at 10:30 AM. Please do not arrive earlier.
- B. If the meet is postponed due to inclement weather, or other circumstances beyond the control of DIAA and the Committee, the make-up date will be announced once the Committee can determine that date.

Item 3. Entry Fees and Procedures

- A. Entry fees for the 2019 DIAA Indoor Track State Championships are \$50.00 per boys' team and \$50.00 per girls' team. Entry fees should be paid by the school with their 2018-2019 Member Dues.
- B. All entries must be completed online at MileSplit.com (<http://de.milesplit.com/>). Entry deadline is Monday, January 28 at 7:00 PM.
- C. Events and performances should be listed exactly as recorded at the meet with the seeding committee making the conversions.
 1. Auto times are listed to the hundredth. Hand times are only listed to the next higher tenth and are never listed in hundredths. Hand times listed to the hundredth will not be accepted and may be considered a Sportsmanship issue.
 2. Any performances considered as qualifying performances must be listed on the official results for the meet.
 3. Times from the 3000m and the mile will be accepted as qualifying times for the 3200m and 1600m respectively provided unconverted times are reported according to meet guidelines.
- D. The scoresheet from any meet not using Fully Automatic Timing must be:
 1. Posted to websites4sports with an email notification sent to and John Amery (jamerusp@aol.com) within seven (7) calendar days of the meet, OR
 2. Sent directly to and John Amery (jamerusp@aol.com) within seven (7) calendar days of the meet.
- E. Relay teams should be entered listing all relay personnel and possible alternates. Coaches should enter up to eight athletes per relay. The actual participants will be listed on the card handed in at the time of the event. If an athlete is not on the team's roster submitted online, the relay team will be disqualified.
 1. There will be no additional entries on meet day. An athlete must be on the team's submitted roster to participate in a relay.

- F. If athletes are submitted to the State Meet in multiple events without the knowledge of whether they would be accepted in any of those events AND with the possibility that they could be accepted in all of the events, the coach must submit an email to John Amery (jamerusp@aol.com) stating which events they would accept in the event that they are accepted in some or all the events. e.g. An athlete is entered in the 800m, 1600m, and 3200m, hoping to get into one of the events. If the athlete is accepted in two or all three of the events and does not wish to be in all three, the coach needs to send the email stating what their wishes are for that athlete.

Item 4: Entry Procedures Timeline

- A. Friday, December 7, 2018: Email addresses and cell numbers for the Head Girls' Coach, Head Boys' Coach, and Athletic Director from each school due to John Amery (jamerusp@aol.com).
- B. Monday, January 28 at 7:00 PM: Entries due at MileSplit.com (<http://de.milesplit.com/>) including an email to John Amery (jamerusp@aol.com) about event cancellation if athlete is accepted in multiple events.
- C. Monday, January 28 at 8:00 PM: Email entries separately to each team (including athletes who may not make the meet)
- D. Tuesday, January 29 at Noon: Corrections to entry list due. Corrections on Tuesday between 8:00 AM and Noon are subject to a \$20.00 fine per correction.
- E. Tuesday, January 29 at 4:00 PM: Top 12 and Top 16 Lists posted without performances. Coaches have until 6:00 PM on Tuesday, January 29 to scratch entered athletes from the meet.
- F. Tuesday, January 29 at 7:00 PM: Seeding Meeting
- G. Tuesday, January 29 at 10:00 PM: Complete list of Top 12 and Top 16 entries with performances posted and emailed to coaches.
- H. Wednesday, January 30 at 8:00 AM: Heat Sheets finalized.

Item 5: Entry Limitations and Requirements

- A. All athletes meeting the automatic qualifying standard will be eligible for entry in that event.
- B. An athlete may be eligible for an event if he/she meets the minimum performance standard and the entry limit for that event has not been met.
 1. Some events may not reach the entry level if the minimum performance standard is not met.
 2. Some events may exceed the entry level due to automatic qualifying standards and ties.
- C. See the chart below for automatic qualifying standards and minimum performance standards.
- D. Performances in any 2018-2019 DIAA sanctioned indoor meet may be used to meet the qualifying standards and minimum performance provided the official meet results are submitted as indicated in Items 3 & 4 above.
 1. These performances must be documented and will be checked by an indoor seeding committee.
- E. A contestant may be entered in a total of four events and a school may enter a maximum of three contestants per individual event and one team per relay race. All team entries in the 4 x 200 meter relay, the 4 x 400 meter relay and the 4 x 800 meter relay will be accepted.

Event	Girls' Standards			Boys' Standards			Entry Limit
	Automatic	sub 200 m track	Minimum	Automatic	sub 200 m track	Minimum	
55 m hurdles	9.40		10.00	8.30		9.00	16
55 meters	7.50		8.00	6.80		7.10	16
200 meters	26.70	27.20	28.50	23.40	23.90	24.00	20
400 meters	1:01.70	1:02.70	1:03.50	52.80	53.80	54.50	18
800 meters	2:27.70	2:29.70	2:35.00	2:04.00	2:06.00	2:07.00	18
1600 meters	5:32.00	5:36.00	6:00.00	4:38.00	4:42.00	4:52.00	18
3200 meters	12:22.00	12:30.00	13:00.00	10:12.00	10:20.00	10:30.00	12
Long Jump	16'6"		15'6"	20'0"		19'0"	12
Triple Jump	33'0"		31'0"	41'0"		39'8"	12
High Jump	4'10"		4'8"	5'8"		5'6"	12
Shot Put	32'0"		29'0"	42'6"		40'0"	12
Pole Vault	8'0"		7'0"	10'6"		10'0"	12

Item 6. Order of Events and Time Schedule (Tentative & Subject to Change)

A. **RUNNING EVENTS:** All seeded runners should check in when their event is called to get heat and lane assignments.

Time	Gender	Event	Heat (runners)	
12:00 NOON	Boys	55 m hurdles	2 heats (16 runners)	SEMIS
12:05 PM	Girls	55 m hurdles	2 heats (16 runners)	SEMIS
12:10 PM	Boys	55 m	2 heats (16 runners)	SEMIS
12:15 PM	Girls	55 m	2 heats (16 runners)	SEMIS
12:20 PM	Girls	4 X 800 m relay	Seeded	On time
12:35 PM	Boys	4 X 800 m relay	Seeded	On time
12:50 PM	Girls	4 X 800 m relay	Unseeded	On time
1:10 PM	Boys	4 X 800 m relay	Unseeded	On time
1:25 PM	Girls	55 m hurdles	1 heat (8 runners)	Final
1:28 PM	Boys	55 m hurdles	1 heat (8 runners)	Final
1:32 PM	Girls	55 m	1 heat (8 runners)	Final
1:34 PM	Boys	55 m	1 heat (8 runners)	Final
1:40 PM	Girls	4 X 200 m relay	3 or 4 heats	On time
1:55 PM	Boys	4 X 200 m relay	3 or 4 heats	On time
2:10 PM	Girls	1600 m	2 heats	On time
2:25 PM	Boys	1600 m	2 heats	On time
2:40 PM	Girls	400 m	3 heats	On time
2:50 PM	Boys	400 m	3 heats	On time
3:05 PM	Girls	800 m	2 heats	On time
3:15 PM	Boys	800 m	2 heats	On time
3:25 PM	Girls	200 m	5 heats	On time
3:35 PM	Boys	200 m	5 heats	On time
3:50 PM	Girls	3200 m	1 heat	Final
4:05 PM	Boys	3200 m	1 heat	Final
4:20 PM	Girls	4 X 400 m relay	3 heats	On time
4:40 PM	Boys	4 X 400 m relay	3 heats	On time
5:00 PM	END OF MEET			

B. **FIELD EVENTS:** Check-in for field events will end fifteen (15) minutes before the start of the event. Any athlete who is not checked in at that time, will not participate in the event. Starting heights in the high jump and pole vault will be announced at the meet site.

Time	Girls' Event	Boys' Event
12:00 noon	Long Jump	Pole Vault
	Shot Put	Triple Jump
	High Jump	High Jump
1:30 PM		Shot Put
2:00 PM	Pole Vault	Long Jump

Item 7. Equipment

- A. No spikes over ¼ inch are permitted in the field house.
- B. Blocks will be provided in the 55 meter hurdles, 55 meter dash, 200 meter dash, 400 meter dash and available for sprint relays (4x200 and 4x400).
- C. Teams must provide their own batons for the relays.

Item 8. Admission

- A. Complimentary admission
 - 1. Participating schools will receive complimentary admission for all those members of the Official School Party listed on the official roster. The Official School Party is defined as players, coaches, managers, scorers/statisticians, trainer, as listed on the team's website4sports.
 - a. All other school personnel must pay the regular admission fee if they wish to enter the contest. Spouses of administrators and coaches are similarly obligated. No additional complimentary tickets will be issued to schools.
 - b. One (1) bus driver per vehicle used for the Official School Party will be admitted free of charge.
- B. Paid Admission
 - 1. Student (K-12) and adult admission is \$8.00.
 - 2. Tickets will be sold online at www.statechamps.com/DIAA starting January21, 2019.
 - 3. Tickets will be sold at the gate the day of the meet. The ticket window will open at 11 AM.
 - 4. There is no re-admittance for this event. If you leave the arena, you must pay again to re-enter.

Item 9. Locker Rooms and Uniforms

- A. Locker room facilities are not available. Contestants must come dressed.
- B. The NFHS rules pertaining to uniforms will be enforced without exception. There will be an initial "team warning" concerning uniform violations, then immediate disqualification upon infractions of any NFHS rule.

Item 10. Awards

- A. The following awards will be presented:
 - 1. Team: Trophies will be awarded to the first and second-place teams in both girls' and boys' competition.
 - 2. Individual: Medals will be presented to the first three finishers in each event (4 medals per relay team).
- B. No awards other than those authorized by the Committee will be presented at any time during the tournament.

Item 11. Team and Spectator Areas

- A. The arena will be restricted to coaches, competing athletes in uniform, meet officials, committee members, DIAA officials, Prince George's County staff, and those individuals with a valid DIAA Media Pass (2018-2019).
- B. All team members must be in the team bleachers when not competing. Coaches must supervise their team members at all times. Athletes are NOT to be in the bleacher area near the finish line marked off for spectators only.
- C. All spectators must be in the bleachers. It is the responsibility of the participating schools to inform their students and parents of this regulation.

Item 12. Music Players

- A. Large music players, receivers or radios are not permitted in the field house so as not to disrupt the public address announcements to the participants, coaches, and spectators. The external transmitting of sound or music is prohibited.
- B. Small, personal music players are permissible with headphones or ear buds only.

WRESTLING DUAL TEAM TOURNAMENT

Committee Members

Buddy Lloyd, Chair	Smyrna School District (retired)
Peter Parlett.....	DWOA Official (retired)
Ron Eby	Smyrna School Board (retired)
John Rusnak.....	Salesianum School (retired)
John Groom	DWOA Official
Bill Shedaker	Seaford High School (retired)
Chris Mattioni	Henlopen Conference Rep., Cape Henlopen
Russ Neal	Public Member
Jeff Hewes	Delcastle High School
Reese Rigby.....	Charter School of Wilmington
Joe Archangelo	William Penn High School
Shawn Tidwell	Sussex Central High School
Dave Rogers	Junior High/Middle Schools Rep., Seaford Middle School
Steve Lex	Independent Schools Representative, Salesianum School
Vic Leonard	Blue Hen Conference Rep., AI duPont High School
Thomas E. Neubauer	Ex-Officio, Executive Director, DIAA
Robert Watson	Ex-Officio, DIAA Board representative

Item 1. Competition Rules

- A. All competition shall be conducted according to the 2018-19 NFHS Wrestling Rules Book and the current version of the DIAA Official Handbook.

Item 2. Tournament Field

- A. The Division I and II tournament fields shall consist of eight (8) teams in each Division.
 1. The Division I tournament field shall consist of the Blue Hen Flight A Champion, the Henlopen North Champion and six (6) at-large teams.
 2. The Division II tournament field shall consist of the Blue Hen Flight B Champion, the Henlopen South Champion and six (6) at-large teams.
- B. The State Wrestling Committee (SWC) will select at-large teams for both Division I and Division II tournaments and determine the order of seeding of both tournament fields.
 1. All teams wishing to be considered for selection, including automatic qualifiers, shall complete the application included in this manual and forward to the DIAA Executive Director no later than noon on Wednesday, February 6, 2019.
 2. The following criteria are used by the SWC to determine selection and seeding:
 - a. Head-to-head competition,
 - b. regular season competition results against common opponents,
 - c. strength of schedule,
 - d. additional information provided on the application. Coaches are encouraged to provide any information they feel will assist the SWC in selecting and seeding their team accurately.
- C. Seeding: Teams in each division will be seeded #1 through #8 in a traditional 8 team bracket. In the event that eight teams do not apply, seed #1 would get a bye followed by seed #2 that would get the second bye. There would be no change to the brackets once the tournament starts.

Item 3. Tournament Dates

- A. The 2019 Dual Team Wrestling Championship will be held on Friday, February 8 and Saturday, February 9, 2019.
- B. Should the tournament be postponed due to inclement weather the alternate dates shall be the Monday and Wednesday prior to the Conference Tournaments. The dates for 2019 are Monday, February 11 and Wednesday, February 13, 2019.

Item 4. Tournament Sites

- A. The 2019 tournament Quarter Finals will be held at **Smyrna High School for Division I and AI duPont High School for Division II.**
- B. The Semifinals and Finals will be held at Smyrna High School for both Division I and Division II on Saturday, February 9, 2019.

Item 5. Tournament Schedule

- A. The SWC has established the following schedule for the tournament:

Friday, February 8, 2019

Time	Event
4:30 PM	Teams arrive. Please do not arrive earlier.
5:00 PM	Weigh-ins begin
6:00 PM	Quarterfinals begin on two mats
7:30 PM (no earlier than)	Quarterfinals continue on two mats

Saturday, February 9, 2019

Time	Event
12:30 PM	Teams arrive. Please do not arrive earlier.
1:00 PM	Weigh-ins begin
2:00 PM	Semifinals begin on four mats
4:00 PM (immediately following semifinals)	Finals begin on two mats
Following Finals	Presentation of Awards

Item 6. Weigh-Ins

- A. Weigh-ins shall be conducted according to 2018-2019 NFHS Wrestling Rule 4-5.
- B. All contestants of the same gender shall have the opportunity to weigh in shoulder-to-shoulder at the tournament site a maximum of one hour before the quarterfinal round on Friday and again on Saturday before the semifinals.
- C. All teams must be present at the start of the weigh-in period. Exceptions for late arriving teams may be granted by the Tournament Director if an extenuating circumstance prevents the team's arrival on time.
- D. The weigh-in shall be conducted by weight class beginning with the randomly drawn weight class. Contestants shall not leave the weigh-in area until they have completed their weigh-in.
- E. Two scales will be available for weigh-ins on Friday. Four Scales will be available on Saturday.
- F. A contestant may step on and off the first scale two times. If the contestant fails to make weight they may step on all other scales one time. During the time off the scales, activities that promote dehydration are prohibited.
- G. A maximum of twenty-eight (28) wrestlers from each team are permitted to weigh in.

Item 7. Wrestler's Health

- A. During weigh-ins coaches of wrestlers suspected of having a communicable skin disease, or any other condition that makes participation inadvisable, must present a written medical note signed by a physician, DO, physician assistant or nurse practitioner stating that the suspected disease or condition is not communicable.
- B. Covering a communicable condition shall not be considered acceptable and does not make the wrestler eligible to compete.
- C. If an on-site meet physician/DO is present, he/she will have final authority regarding suspect skin conditions and may overrule the medical note.

Item 8. Weight Allowance

- A. The two-pound growth allowance granted by DIAA shall be in effect. Additional weight allowances shall not be granted except in accordance with 2018-19 NFHS Wrestling, Rule 4-5-5 (consecutive days of team competition).

Item 9. Match Rosters

- A. Team rosters must be submitted electronically to Trackwrestling and to the school's website4sports site. Please list by weight class beginning with the 106 lb class.
- B. A maximum of twenty-eight (28) wrestlers who legally weighed-in for each team will be eligible to compete in each match. These names will comprise the match roster for the meet.

Item 10. Admission

- A. The admission charges for the 2019 Dual Team Wrestling Tournament are as follows:
 1. Friday, Quarterfinal Round – Student (K-12) and adult admission - \$5.00
 2. Saturday, Semifinal and Championship Round - Student (K-12) and adult admission - \$7.00
- C. Complimentary Admission
 1. Competing wrestlers (maximum of twenty-eight) will receive complimentary admission via a hand stamp conducted during weigh-ins.
 2. The head coach and a maximum of two assistant coaches of each participating team will receive complimentary

- admission via a hand stamp conducted during weigh-ins.
- 3. A maximum of two managers and one trainer for each participating team will receive complimentary admission via a hand conducted during weigh-ins.
- 4. The varsity head coach of each member school's wrestling team may receive three complimentary, non-transferable passes for coaches on their staff by contacting the DIAA office by February 1, 2019. The request must include the names of the coaches who will receive the passes. Coaches who do not submit the team photo and information requested in Item 13 by the deadline will not receive passes.
- D. Due to space limitations, cheerleaders will not be permitted and are not eligible for complimentary admission.

Item 11. Tournament Administration

- A. The SWC, in coordination with the DIAA Executive Director, shall be responsible for all decisions regarding the planning, preparation and operations of the tournament. Members of the SWC shall volunteer to staff the tournament to the extent possible.
- B. The Chair of the SWC, or the Chair's designee, shall be the Tournament Director and shall be responsible for on-site tournament operations and decisions, in consultation with the SWC and DIAA Executive Director.
- C. An Official Timer will be coordinated by DIAA. Each team will provide a scorer.
- D. A member school agrees to host the event.
 - 1. The Host School will designate a Site Director. The Site Director's responsibilities include:
 - a. Set up the gym, mats and bench areas according to current NFHS specifications.
 - b. Provide locker room facilities for the officials and provide safe passage for the officials to and from the playing area.
 - c. Provide locker room facilities for the participating athletes.
 - d. Provide parking facilities for buses and spectators.
 - e. Provide seating arrangements for spectators.
 - f. Contact the Tournament Director three hours prior to game time if the site is not in appropriate condition.
 - g. Clear with the Tournament Director matters of policy or procedure.
 - h. Ensure that the complimentary admission policy for all schools is followed (Item 9).
 - i. Charge admission until directed by the SWC.
 - j. Establish a procedure for assisting disabled spectators and review the procedure with the appropriate personnel.
 - k. Review the emergency action plan with the appropriate personnel.
 - l. Any additional responsibilities as determined by the host school.
 - 2. The host school designates and supervises support personnel. The number of support and police personnel MUST be approved by the DIAA Executive Director prior to the start of the event. Support personnel may include:
 - a. Ticket seller(s);
 - b. Program seller(s);
 - c. Ticket taker(s);
 - d. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - e. Scoreboard Operator
 - f. Track Wrestling Operator; and
 - g. Medical Personnel: two trainers and one physician
 - 3. The host school must consult with the DIAA office concerning security and police personnel.
 - a. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 - b. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
 - 4. The host school is responsible for returning any unsold tickets and reporting program sales to the DIAA Office.
 - 5. Public Address System
 - a. The public address system, if used, will be operated by a responsible/ adult representative of the host school unless the SWC provides an announcer.
 - b. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the SWC or the Executive Director.
 - c. The public address announcer must remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play-by-play' announcing of the game is not allowed.

Item 12. Officials

- A. The Delaware Wrestling Officials Association, Inc. (DWOA) shall provide the officials for the tournament.
- B. Two officials will be used for each match. The officials will alternate being head official and assistant official.
- C. The officials will be chosen by a method devised by DWOA subject to the approval of DIAA and SWC. A Head Official will be appointed by mutual agreement of the DWOA and the SWC. Assignment of officials to work specific matches will be made by the DWOA, subject to the approval of the Tournament Director.
- D. Officials assigned to the 2019 Dual Meet Tournament will be paid according to the Officials Association-DIAA Agreement

for the 2018-2019 school year.

Item 13. Tournament Program

- A. DIAA will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites. Schools will not receive complimentary programs at the conclusion of the tournament.
- B. Team Photograph, Roster and Program Information. Team information for the tournament program must be on the school's website4sports site by January 31, 2019. The team photo must be a digital print of no less than 300 DPI in a jpeg or tiff format. Electronic submission is required; hard copies will not be accepted.
 - 1. Schools should assume that their team is going to make the tournament and submit a roster and team photo. Program information must be submitted for coaches to receive a complementary Tournament Pass.

Item 17. Awards

- A. The following awards will be presented:
 - 1. Team: Trophies will be presented to the Champion and Runner-Up teams in each Division.
 - 2. Individual: Medals (28) will be presented to each member of the Championship and Runner-Up teams in each Division.

**2018 - 2019 DIAA DUAL MEET CHAMPIONSHIP TOURNAMENT
APPLICATION FOR AT-LARGE BERTH AND SEEDING**

SCHOOL NAME: _____

	Dual Meet Opponent and/or Tournament	Dual Meet Results	Dual Meet Score	DI or DII	Enrollment (If Out-of-State)	Tournament Results (place finished)
1.	_____	W L	_____	_____	_____	_____
2.	_____	W L	_____	_____	_____	_____
3.	_____	W L	_____	_____	_____	_____
4.	_____	W L	_____	_____	_____	_____
5.	_____	W L	_____	_____	_____	_____
6.	_____	W L	_____	_____	_____	_____
7.	_____	W L	_____	_____	_____	_____
8.	_____	W L	_____	_____	_____	_____
9.	_____	W L	_____	_____	_____	_____
10.	_____	W L	_____	_____	_____	_____
11.	_____	W L	_____	_____	_____	_____
12.	_____	W L	_____	_____	_____	_____
13.	_____	W L	_____	_____	_____	_____
14.	_____	W L	_____	_____	_____	_____
15.	_____	W L	_____	_____	_____	_____
16.	_____	W L	_____	_____	_____	_____
17.	_____	W L	_____	_____	_____	_____
18.	_____	W L	_____	_____	_____	_____

Overall Win/Loss Record _____ - _____

In-State Win/Lose Record _____ - _____

Best three (3) opponents: _____

Best opponent defeated: _____

Coach Signature: _____ Date: _____

Athletic Director Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Applications must be emailed, delivered or faxed to Thomas Neubauer, DIAA Executive Director no later than noon on Wednesday, February 6, 2019 (email – thomas.neubauer@doe.k12.de.us or Fax 302-739-1769). A copy of your full wrestling schedule must be included with this application. Coaches are strongly encouraged to submit additional information which may assist the State Wrestling Committee in accurately selecting or seeding teams.

** In accordance with DIAA regulation 1006.2.4 only a DIAA member school in good standing which sponsors wrestling and is in compliance with all applicable DIAA Rules and Regulations shall be eligible for the DIAA Dual Team Wrestling Championship Tournament. Any applicants found to be in violation of DIAA Rules and Regulations may be subject to disqualification.

**DIAA DUAL MEET WRESTLING TOURNAMENT
WEIGH-IN VERIFICATION/TEAM ROSTER**

SCHOOL:

DATE:

Weight	Wrestler's Name	Actual Weight	Quarterfinals	Semifinals	Finals
106					
113					
120					
126					
132					
138					
145					
152					
160					
170					
182					
195					
220					
285					
Coach's Verification _____					

Time Begun: _____

Time Concluded: _____

Weigh-in Conducted by: _____

*Indicate team roster by placing a check in the proper column next to the 28 wrestlers eligible for that round. .
The Head Coach must verify the roster of 28 by signing at the bottom of the appropriate column*

WRESTLING INDIVIDUAL TOURNAMENT

Committee Members

Buddy Lloyd, Chair	Smyrna School District (retired)
Peter Parlett.....	DWOA Official (retired)
Ron Eby	Smyrna School Board Member (retired)
John Rusnak.....	Salesianum School (retired)
John Groom	DWOA Official
Bill Shedaker	Seaford High School (retired)
Chris Mattioni	Henlopen Conference Rep., Cape Henlopen
Russ Neal	Public Member
Jeff Hewes	Delcastle High School
Reese Rigby.....	Charter School of Wilmington
Joe Archangelo	William Penn High School
Shawn Tidwell	Sussex Central High School
Dave Rogers	Junior High/Middle Schools Rep., Seaford Middle School
Steve Lex	Independent Schools Representative, Salesianum School
Vic Leonard	Blue Hen Conference Rep., AI duPont High School
Thomas E. Neubauer	Ex-Officio, Executive Director, DIAA
Robert Watson	Ex-Officio DIAA Board Member representative

Item 1. Competition Rules

- A. All competition shall be conducted according to the 2018-2019 NFHS Wrestling Rules Book and the current version of the DIAA Official Handbook.

Item 2. Tournament Field and Seeding

- A. Competition will consist of 16 person championship brackets in each of 14 weight classes according to National Federation rules.
- B. Competition in each weight class will consist of the top four place winners in each of the qualifying tournaments (Blue Hen, Henlopen Conference and Independent Schools) and four at large berths.
- C. Current weight classes are as follows:

106 lbs	126 lbs	145 lbs	170 lbs	220 lbs
113 lbs	132 lbs	152 lbs	182 lbs	285 lbs
120 lbs	138 lbs	160 lbs	195 lbs	
- D. Seeding: The Individual State Wrestling Tournament will be seeded by the State Wrestling Committee based on approved criteria that places primary emphasis on the wrestler's finish in their conference qualifying tournament, head to head competition for the current season, followed by a point system determined by a list of criteria approved by the SWC.
 1. The SWC will use Trackwrestling and the seeding criteria to rank all 24 place winners from the qualifying tournaments. Once the top 16 wrestlers from the list of 24 are identified and ranked, they will be seeded under the current seeding process.
 2. The top four place winners from each qualifying tournament will be guaranteed a seed, but overall ranking within the top 16 will determine their seed.
 3. For the initial seeding, the most that any qualifying tournament can send would be eight representatives. Once the eight representatives from one of the qualifying tournaments are seeded, the remaining representatives from the other qualifying tournaments would be seeded.
 4. The SWC will designate the 17th to 24th ranked wrestlers as alternates to be used in case there are scratches. The alternates would be added by the rank order of the committee without regard to the qualifying tournament.
 5. If a wrestler scratches, the wrestlers ranked below the scratched wrestler will move up one seed and the alternate becomes the 16th seed. The bracket will then be adjusted.
 - a. All scratches should be reported as early as possible to allow the alternate wrestlers to prepare. Alternate wrestlers should maintain their weight in case a scratch does occur.
 - b. All scratches must be reported to the SWC Chair, Buddy Lloyd, by 7:00 PM on Thursday, February 21. Contact information: 302-222-8206 or buddykeene@gmail.com
- E. Tournament pairings will be determined in accordance with the procedures outlined in Rule 10 of the National Federation of High Schools wrestling rules book. A competitor must be defeated twice in order to be eliminated. The top six place winners will be determined via competition.

Item 3. Tournament Dates

- A. The tournament for the 2018-2019 wrestling season the tournament will be held on Friday, February 22 and Saturday, February 23, 2019. Inclement weather dates are Saturday, February 23 and Sunday, February 24.

Item 4. Tournament Site

- A. The 2019 tournament will be held at Cape Henlopen High School.

Item 5. Tournament Schedule

- A. The SWC has established the following schedule for the tournament: (*subject to change*)

Session One on Day One

Time	Event
2:00 PM	Teams arrive on site. Please do not arrive earlier.
2:30 PM	Weigh-ins begin.
4:00 PM	Preliminary Round begins on five mats
@ 7:00 PM	Quarterfinal Round begins on three mats
@ 7:00 PM	First Consolation Round begins on two mats

Session Two on Day Two

Time	Event
9:00 AM	Teams arrive on site. Please do not arrive earlier.
9:15 AM	Weigh-ins begin.
11:30 AM	Championship Semifinals begin on two mats
10:30 AM	Second Consolation Round begins on four mats
End of Second Consolation Round	Quarterfinal Consolation Rounds begins on mats available

Session Three on Day Two

Time	Event
5:30 PM	Fifth Place Round begins on three mats
Immediately following Fifth Place	Third Place Round begins on three mats
6:55 PM	Parade of Champions
7:00 PM	Championship Finals on one mat

Item 6. Weigh-Ins

- Weigh-ins shall be conducted according to 2018-2019 NFHS Wrestling Rule 4-5.
- All contestants of the same gender shall have the opportunity to weigh in shoulder-to-shoulder at the tournament site a maximum of two hours before the first session of the day.
- All teams must be present at the start of the weigh-in period. Exceptions for late arriving teams may be granted by the Tournament Director if an extenuating circumstance prevents the team's arrival on time.
- The weigh-in shall be conducted by weight class beginning with the 106 lb class and will conclude immediately following the 285 lb class. Contestants shall not leave the weigh-in area until they have completed their weigh-in.
- Four scales will be available for weigh-ins.
- A contestant may step on and off the first scale two times. If the contestant fails to make weight they may step on all other scales one time. During the time off the scales, activities that promote dehydration are prohibited.
- Contestants failing to make weight are eliminated from the tournament.

Item 7. Wrestler's Health

- During weigh-ins coaches of wrestlers suspected of having a communicable skin disease, or any other condition that makes participation inadvisable, must present a written medical note signed by a physician, DO, physician assistant or nurse practitioner stating that the suspected disease or condition is not communicable.
- Covering a communicable condition shall not be considered acceptable and does not make the wrestler eligible to compete.
- If an on-site meet physician/DO is present he/she will have final authority regarding suspect skin conditions and may overrule the medical note.

Item 8. Weight Allowance

- The two pound growth allowance granted wrestlers on December 26 shall be in effect.
- In addition, all wrestlers will be granted an additional pound on the second day of competition.
- Additional weight allowances shall not be granted except in accordance with 2018-2019 NFHS Wrestling Rule 4-5-5 (consecutive days of team competition).

Item 9. Admission

- A. Student (K-12) and adult admission is \$5 for Session One, \$6 for Session Two and \$7 for Session Three.
- B. Complimentary Admission
 - 1. Admission for contestants shall be via a hand stamp conducted during weigh-ins each day. Contestants eliminated on the first day of competition must report to the weigh-in area during weigh-ins on day two to have their hand stamped in order to receive complimentary admission.
 - 2. The head coach and a maximum of two assistant coaches of each participating team will receive complimentary admission via a hand stamp conducted during weigh-ins.
 - 3. A maximum of two managers and one trainer for each participating team will receive complimentary admission via a hand stamp conducted during weigh-ins.
- C. Due to space limitations cheerleaders will not be permitted and are not eligible for complimentary admission.

Item 10. Tournament Administration

- A. The SWC, in coordination with the DIAA Executive Director, shall be responsible for all decisions regarding the planning, preparation and operations of the tournament. Members of the SWC shall volunteer to staff the tournament to the extent possible.
- B. The Chair of the SWC, or the Chair's designee, shall be the Tournament Director and shall be responsible for on-site tournament operations and decisions, in consultation with the SWC and DIAA Executive Director.
- C. DIAA shall provide a Bout Master who is responsible for creating brackets, generating bout sheets throughout the event, tracking overall contestant advancement and assisting with awards ceremonies.
- D. A member school shall agree to host the event.
 - 1. The Host School will designate a Site Director. The Site Director's responsibilities include:
 - a. Set up the gym, mats and bench areas according to current NFHS specifications.
 - b. Provide locker room facilities for the officials and provide safe passage for the officials to and from the playing area.
 - c. Provide locker room facilities for the participating athletes.
 - d. Provide parking facilities for buses and spectators.
 - e. Provide seating arrangements for spectators.
 - f. Contact the Tournament Director three hours prior to game time if the site is not in appropriate condition.
 - g. Clear with the Tournament Director matters of policy or procedure.
 - h. Provide an official scorer, official timer and runner/towel tapper, unless assigned by the SWC and supplied by the Officials' Association.
 - i. Ensure that the complimentary admission policy for all schools is followed (Item 9).
 - j. Charge admission until directed by the SWC.
 - k. Establish a procedure for assisting disabled spectators and review the procedure with the appropriate personnel.
 - l. Review the emergency action plan with the appropriate personnel.
 - m. Any additional responsibilities as determined by the host school.
 - 2. The host school designates and supervises support personnel. The number of support and police personnel MUST be approved by the DIAA Executive Director prior to the start of the event. Support personnel may include:
 - b. Ticket seller(s);
 - c. Program seller(s);
 - d. Ticket taker(s);
 - e. Security (an individual who monitors the crowd but is not a law enforcement officer);
 - f. Scoreboard Operator/Announcer; and
 - g. Medical Personnel: two trainers and one physician
 - 3. The host school must consult with the DIAA office concerning security and police personnel.
 - a. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
 - b. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
 - 4. The host school is responsible for returning any unsold tickets and reporting program sales to the DIAA Office.
 - 5. Public Address System
 - a. The public address system, if used, will be operated by a responsible/ adult representative of the host school unless the SWC provides an announcer.
 - b. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the SWC or the Executive Director.
 - c. The public address announcer must remain impartial at all times. He/she must never question or criticize the coaches or officials during the game. Game announcing is for factual information purposes only, 'play-by-play' announcing of the game is not allowed.

Item 11. Officials

- A. The Delaware Wrestling Officials Association, Inc. shall provide the officials for the tournament.
- B. Ten (10) officials will be selected to work the tournament. The officials will be chosen by the DWOA using a selection method approved by DIAA and the SWC.
- C. A Head Official will be appointed by mutual agreement of the DWOA and the SWC.
- D. All ten officials will work the championship finals. Assignment of officials to work specific finals will be made by the Head Official, DWOA President and the Tournament Director.
- E. Officials assigned will be paid according to the Officials Association-DIAA Agreement for the 2018-2019 school year

Item 15. Tournament Program

- A. DIAA will prepare an official tournament program which will contain team pictures, team rosters, tournament pairings and other related information and will be sold at all tournament playing sites. Schools will not receive complimentary programs at the conclusion of the tournament.

Item 16. Awards

- A. The following awards will be presented:
 - 1. The top six (6) place winners in each weight class will receive a medal and a certificate. The Champion of each weight class will be presented with the official bracket for the class.
 - 2. The Outstanding Wrestler, selected by the SWC, will receive a plaque.

BOYS' AND GIRLS' SWIMMING AND DIVING CHAMPIONSHIP MEET

Committee Members

Mike Hart, Chair.....	Salesianum School
Bob Evancho.....	William Penn High School (retired)
Joe Huggins	DSDOA Official
Aerin Donovan.....	Smyrna Middle School
Carol Wood.....	Concord High School
Kim Habbert	Christiana High School
Greg Shivery.....	Newark Charter
Fred Killian	DSDOA Official
Dave Oswinkle	Archmere Academy
Mike Morton.....	William Penn High School
Theresa Repole	Newark Charter
Bill Geppert	Cape Henlopen High School
Thomas E. Neubauer	Ex-Officio, Executive Director, DIAA
Dr. Bradley Layfield.....	Ex-Officio, Chairperson, DIAA

Item 1. Sites, Dates and Times

A. Diving Preliminary Round (Boys and Girls): Tuesday, February 19, 2019 at Thomas Mc Kean High School

5:30-6:00 pm	*Diving sheet corrections
5:30-7:00 pm	*Diving practice
7:00-8:30 pm	*Preliminary Diving, 8 rounds, top (8) divers advance

B. Girls Preliminary Events: Wednesday, February 20, 2019 at University of Delaware

3:30-5:00 pm	Competitors stamped for entry
4:30-5:00 pm	Coaches' meeting
4:30-6:00 pm	Swimming warm-up
6:00-10:00 pm	Preliminary swimming. Swimmers advance top 16 places to Championships.

C. Boys Preliminary Events: Thursday, February 21, 2019 at University of Delaware

3:30-5:00 pm	Competitors stamped for entry
4:30-5:00 pm	Coaches' meeting
4:30-6:00 pm	Swimming warm-up
6:00-10:00 pm	Preliminary swimming. Swimmers advance top 16 places to Championships.

D. Girls Championship Events: Saturday, February 23, 2019 at University of Delaware

9:30-10:00 am	Competitors stamped for entry
10am-11:00am	Swimming and diving warm-up
11am -2:00 pm	Championship Swimming and Diving competition. Consolation (B-Final) and Finals (A-Final) heats for swimmers; Finals diving (3 rounds) for divers

E. Boys Championship Events: Saturday, February 23, 2019 at University of Delaware

4:30-5:00 pm	Competitors stamped for entry
5:00-6:00 pm	Swimming and diving warm-up
6:00-9:00 pm	Championship Swimming and Diving competition. Consolation (B-Final) and Finals (A-Final) heats for swimmers; Finals diving (3 rounds) for divers.

Item 2. Order of Events

A. The Preliminary and Championship events will be conducted in the following order:

1. 200 yd Medley Relay	7. 100 yd Freestyle
2. 200 yd Freestyle	8. 500 yd Freestyle
3. 200 yd Individual Medley	9. 200 yd Freestyle Relay
4. 50 yd Freestyle	10. 100 yd Backstroke
5. Diving	11. 100 yd Breaststroke
6. 100 yd Butterfly	12. 400 yd. Freestyle Relay

B. At the Championships, the Consolation heat shall precede the Finals heat.

Item 3. Qualifying Standards

- A. The following times (or scores) must have been achieved in an official interscholastic high school meet during the 2018-2019 season. There are no qualifying times for any of the relay events.

Event	Qualifying Times				Consideration Times (Yards)	
	Girls		Boys		Girls	Boys
	Yards	Meters	Yards	Meters		
200 Freestyle	2:15.49	2:30.09	2:05.29	2:18.79	2:17.49	2:07.29
200 Ind Medley	2:32.09	2:48.79	2:20.59	2:36.19	2:34.09	2:22.59
50 Freestyle	28.49	31.79	25.39	28.39	28.99	25.89
100 Butterfly	1:10.29	1:18.09	1:03.19	1:10.39	1:11.29	1:04.19
100 Freestyle	1:02.29	1:09.29	55.79	1:01.99	1:03.29	56.79
500 / 400 Freestyle	6:01.69	5:16.49	5:44.19	5:01.09	6:06.69	5:49.19
100 Backstroke	1:10.49	1:18.29	1:04.99	1:12.19	1:11.49	1:05.99
100 Breaststroke	1:20.69	1:29.69	1:10.19	1:17.89	1:21.69	1:11.19
Diving	125 pts		125 pts		N/A	N/A

1. Swimmers achieving the above qualifying times (or faster) in an individual event will be entered into the meet.
 2. After seeding all swimmers having a qualifying time, additional swimmers having achieved the consideration time in an event will be entered to the extent necessary to fill any open lanes in the slower heat(s) of an event. Swimmers will be added in the order of their consideration time, faster times first. In the event of a tie among swimmers with the same consideration time for the last open lane, random selection will be used.
 3. If there are no open lanes in an event after seeding of those swimmers having a qualifying time, then no swimmers with consideration times will be added.
 4. Divers must have achieved the above qualifying score in a 6-dive program during the current season.
 5. There is no consideration score for divers
- B. A swim team must participate in at least five high school dual meets conducted under NFHS rules and meet conditions during the current season to be eligible to participate in the DIAA Swimming and Diving State Championships.
- C. A swim team member who has been in continuous school attendance since the start of the Winter sports season must be listed on his/her school's swimming eligibility report for a minimum of five (5) dual meets and must satisfy all other DIAA eligibility requirements in order to be eligible to compete in the DIAA Swimming and Diving State Championships.
- D. The above requirements do not apply to a swim team member who was recovering from injury at the start of the Winter sports season, who enters their school during the Winter sports season due to a change of residence, or who was academically ineligible and regained his/her eligibility during the Winter sports season. Such student must compete in at least one official high school meet for their school and satisfy all other DIAA eligibility requirements.

Item 4. Entry Fees

- A. Entry fees for the 2019 DIAA Swimming and Diving State Championships are **\$50.00** for each separate Girls and Boys team. Entry fees should be paid by the school with their 2018-2019 Member Dues.
- B. If entry fees have not been pre-paid to DIAA along with the school's membership dues, checks should be made payable to "DIAA" and submitted to Michael Hart, Salesianum School by Friday, February 15, 2019. Cash payments will not be accepted.

Item 5. Entry Procedure

- A. Entries for the 2019 DIAA Swimming and Diving State Championships will be submitted online at the Direct Athletics website: www.DirectAthletics.com. Each team will receive specific instructions from the Swim Committee on the procedure for submitting entries.
- B. A copy of each team's Eligibility Report and all addenda must be on file in the DIAA office.
- C. The number of team entries per event and the allowable entries per individual shall be as stated in Rule 3 of the NFHS Rulebook for championship meets. In relay events, up to eight individuals may be designated for each event and it shall not count as an entry unless the individual actually competes in the event. An individual must be listed on the entry form in order to be eligible to participate on the relay.
- D. Entries will be accepted beginning January 14, 2019 at 9:00 am and will close promptly at 12:00 midnight on Tuesday, February 12, 2019. Teams may modify or update their entries at any time during this period.
- E. Following the entry deadline, each school's Athletic Director will have twenty-four (24) hours to correct or modify their team's entries. All such changes must be made through the Swim Committee, and cannot be changed with Direct Athletics. Procedures to review the entries will be sent by email to each athletic director.
- F. All entry times must be from the current season and must meet the qualifying standards in Item 3. Entry times are subject to

validation by the Swim Committee.

- G. Diving sheets must be signed by both the coach and diver and must be mailed or delivered to Michael Hart at Salesianum School by Wednesday, February 13, 2019.
- H. Teams having the Hy-Tek Team Manager program may submit their entries using a TM Export file. Teams not using the TM program will have to enter their roster of eligible athletes as part of the entry process.
- I. Requests for coaches and manager passes, and ticket orders must be submitted by Wednesday, February 13, 2019.

Item 6. Seeding

- A. Seeding will be done in accordance with the 2018- 2019 NFHS Swimming and Diving Rulebook.

Item 7. Errors

- A. As it is imperative that the information submitted to the Swimming & Diving Committee is accurate, a \$5.00 fine will be assessed for each procedural or administrative error encountered in the entry process.
- B. Coaches will be informed by February 15, 2019 of any errors and the corrections that were necessary. A letter and an invoice for the amount of the fine will be sent to the principal and athletic director of the offending school.
- C. Any fine assessed must be paid prior to February 19, 2019, the first day of the tournament.

Item 8. Eligibility

- A. Only competitors submitted via the proper entry procedure and whose eligibility has been certified on a regular DIAA eligibility report that has been signed by the Athletic Director and Principal (or Acting Principal) are eligible to compete in the Tournament.

Item 9. Scoring

- A. Scoring (16 places) for each event, except Diving, shall be as follows:
 - 1. Individual Events: Finals: 20,17,16,15,14,13,12,11 Consolations: 9,7,6,5,4,3,2,1
 - 2. Relays Finals: 40,34,32,30,28,26,24,22 Consolations: 18,14,12,10,8,6,4,2
- B. Results of the Finals (A-Final) heat in each swimming event will determine 1st through 8th places; results of the Consolation (B-Final) heat in each swimming event will determine 9th through 16th places. No competitor in the Consolation heat may score higher than 9th place in an event.
- C. Diving – No team points will be scored in this event.

Item 10. Declared False Start

- A. A competitor (or relay) may withdraw from an event during the preliminary round of an event by giving written notice to the referee prior to the start of the first heat of the event; a competitor (or relay) may withdraw from the Championship (A- or B-Final) round of an event by giving written notice to the referee prior to the start of the consolation heat of the preceding event.
- B. A declared false start will count as an event for the competitor, but will incur no further penalty.

Item 11. Championship Qualifiers

- A. Swimmers having the eight fastest times in the preliminary round of an event will qualify for the finals heat (A-Final) at Championships; swimmers having the next eight fastest (9th through 16th) times in the preliminary round will qualify for the consolation heat (B-Final) at Championships.
- B. In the case of a tie for the last qualifying position in either the finals or consolation heat, a swim-off will be conducted to determine the qualifier. In the case of a tie for places within either heat, swimmers will be seeded randomly among the tied positions.
- C. Two alternates with the next fastest times at preliminaries will be listed at Championships, and may compete in the consolation heat when vacant lanes occur. In the event of a vacancy in the finals (A-Final) heat, the fastest qualifier in the consolation heat will be moved to the Finals heat. These advancements require that adequate notice has been provided to Meet Management.
- D. Divers with the eight highest scores after the preliminary round will advance to the finals round. The divers with the next two highest scores will qualify as alternates.

Item 12. Awards

The following awards will be presented:

- A. A Championship Trophy will be awarded to the Girls and Boys team scoring the most total points in their respective Championships.
- B. A Runner-up Trophy will be awarded to the Girls and Boys team scoring the second highest total points in their respective Championships.
- C. Individual Medals will be presented to the top three competitors in each event, including relays and diving.
- D. Duplicate awards will be presented in the case of ties.

Item 13. Admission

- A. Admission will be by ticket only.
- B. Student (K-12) and adult admission is \$8.00 for Preliminaries (Wednesday/Thursday sessions) and \$8.00 for Championships (Saturday Finals sessions).

Item 14. Meet Management

- A. The DIAA Swim Committee and Meet Director will assume responsibility for all aspects of meet management.
- B. All coaches, team members and managers must be stamped prior to being admitted to the pool deck before each session.
- C. Each team must remain in the area assigned to their team on the pool deck, and is responsible to remove all trash and debris before leaving the area.
- D. A coach or faculty representative of the participating school must accompany all competitors on the pool deck throughout the Tournament. Club coaches and parents are not permitted to assume the responsibility of a school coach and are not allowed on the pool deck.
- E. **Attendance at the coaches meeting at 4:30 pm on Wednesday, February 20 is mandatory for all GIRLS team coaches; attendance at the meeting on Thursday, February 21 is mandatory for all BOYS team coaches.**

Item 15. Tournament Rules

- A. A coach or school representative must be on the pool deck at all times when the school has competitors present. Coaches are required to display their deck pass when on the pool deck.
- B. All competitors and team managers must be identified by their coach and be stamped prior to being admitted to the pool deck.
- C. The Hospitality area is for coaches, officials and meet workers only; competitors are not permitted in this area.
- D. Due to limited seating capacity, **no competitors will be permitted in the stands.**
- E. Competitors must wear shoes and appropriate warm-ups if they wish to go to the building lobby.
- F. No swimmers, managers or coaches (except those competitors in the upcoming heats) will be permitted to congregate behind the starting blocks. The area must be kept clear.
- G. All competitors are required to be appropriately attired during the awards presentations. Competitors must wear appropriate team warm-ups or shirts; the wearing of hats, gloves, boots, etc is prohibited during the awards presentations.

Item 16. Postponement

- A. The dates and/or times of the tournament may change due to weather and/or road conditions. Rescheduling may depend on the availability of the pool at the University of Delaware, and could require competing on a Sunday or a holiday. Coaches will be notified of any changes in the date or times by their Athletic Director.

Item 17. Parking and Building Entrance for Meet

- A. All schools will be sent detailed instructions for drop-off/pick-up procedures.
- B. Spectators are reminded of the UD and City of Newark parking restrictions. Please observe all signs.
- C. The lobby area of the Rawstrom Natorium is not to be used by any athletes, spectators or team personnel.
- D. All socializing will be held in Gym #1. T-shirt sales will be held here also.